



Eagan - Inver Grove Heights

Watershed Management Organization

AGENDA

BOARD OF MANAGERS MEETING

October 20, 2026 at 5:30 P.M.

Inver Grove Heights

8150 Barbara Ave, Inver Grove Heights, MN 55077

1. Call to Order
2. Approval of Agenda
3. Consent Agenda
 - 3.1. Minutes for July 28, 2026
 - 3.2. Financials for 2026 YTD
 - 3.3. Invoice for Payment
4. New Business
 - 4.1. Low Salt Design Pilot City: Checklist
 - 4.2. Preliminary 2027 Budget
5. Community Updates
6. Adjournment

A Joint Powers Organization of the Cities of Eagan and Inver Grove Heights

3830 Pilot Knob Road, Eagan, MN 55122-1810

Phone: (651) 675-5300

**1. Call to Order**

Chair Jennifer Workman-Jesness called meeting to order at 5:36pm.

Present: Chair Jennifer Workman-Jesness (Eagan), Steven Errante (Inver Grove Heights), Matt Mikulski (Eagan), Sarah Saito (Inver Grove Heights)*, Kathleen Reitz (Eagan)*

Others: Victoria Ranua (E-IGHWMO), Gregg Thompson (Eagan)

*Attended Remotely

2. Approval of Agenda

A motion by Errante to approve the agenda. Second by Mikulski. Motion carried unanimously.

3. Consent Agenda

3.1 Minutes for April 28, 2026

3.2 Financials for 2026 YTD

3.3 Invoices for Payment

A motion by Mikulski to approve the consent agenda. Second by Errante. Motion carried unanimously.

4. 2025 Audit Requirement

A motion by Mikulski to authorize contracting with Peterson Co. for the audit, totaling \$4,200. Second by Errante. Motion carried unanimously.

A motion by Errante to authorize the Board Chair to submit a second 45-day extension request to the Office of the State Auditor. Second by Mikulski. Motion carried unanimously.

A motion Reitz for the Board Chair to draft a letter with board input to OSA and BWSR containing the points that we disagree with the current interpretation, we will comply under duress, communicate that this diverts our very limited funds away from our statutory purpose, and ask them to reconsider their position. Second by Errante. Motion carried unanimously.

**5. Adjournment**

A motion by Errante to adjourn meet. Second by Mikulski. Motion carried unanimously. Meeting adjourned at 6:09 pm.

Respectfully submitted,

Victoria Ranua
Administrator

Approved by Board
10/XX/2026

E-IGH Watershed Management Organization

2026

Revenue and Expense Summary

	1st Qtr JAN-MAR	2nd Qtr JUN	APR- MAY	3rd Qtr JUL-SEP	4th Qtr OCT-DEC	2026 TYD	2026 Budget
General Fund							
Revenues:							
Member Allocations	\$ 2,383.20				\$ 67,411.80	\$ 69,795.00	\$ 69,795.00
Interest Income						\$ -	\$ -
Total Revenues:	\$ 2,383.20	\$ -	\$ -	\$ -	\$ 67,411.80	\$ 69,795.00	\$ 69,795.00
Expenses:							
Work Program							
A. Audit (due in 2029)						\$ -	\$ -
B. Website	\$ 1,387.50	\$ 210.00		\$ 472.50		\$ 2,070.00	\$ 3,745.00
C. Board Education						\$ -	\$ -
E. Implement Watershed Plan						\$ -	\$ -
1. Support Existing Programs (LCW, LRI)	\$ 350.00	\$ 12,000.00		\$ 1,000.00		\$ 13,350.00	\$ 20,200.00
2. WMO Education and Outreach Programs	\$ 2,771.30	\$ 1,260.00		\$ 367.50		\$ 4,398.80	\$ 4,175.00
3. Match for WBIF - Shoreline Project	\$ 472.50					\$ 472.50	\$ 2,000.00
4. Water Conservation Marketing Campaign						\$ -	\$ -
5. Chloride Reduction- Low Salt Design Pilot City	\$ 10,000.00	\$ 2,500.00		\$ 6,250.00	\$ 1,250.00	\$ 20,000.00	\$ 20,000.00
Organizational Administration							
Staff Services (general)	\$ 2,492.50	\$ 4,330.00		\$ 3,962.50		\$ 10,785.00	\$ 14,800.00
Engineering and Consulting Services (general)						\$ -	\$ -
Legal Consulting Services (general)	\$ 74.00					\$ 74.00	\$ 250.00
Watershed Plan - RESTRICTED FUNDS							
Consulting Services						\$ -	\$ 2,000.00
Administrative Services	\$ 9,607.50			\$ 4,200.00		\$ 13,807.50	\$ 2,625.00
Total Expenses:	\$ 27,155.30	\$ 20,300.00	\$ 12,052.50	\$ 1,250.00	\$ 64,957.80	\$ 69,795.00	
Net Surplus / (-) Deficit	\$ (24,772.10)	\$ (20,300.00)	\$ (12,052.50)	\$ 66,161.80	\$ 4,837.20	\$ -	

E-IGH Watershed Management Organization

2026

Balance Sheet**Assets**

Cash in Checking	\$61,636.88
Cash in Savings	\$ 1.00
Total Cash:	\$61,637.88

Accounts Receivable	\$ -
Total Assets:	\$ 61,637.88

Liabilities and Equity

Accounts Payable	\$ 11,252.50
Total Liabilities:	\$11,252.50

Equity

General Fund Balance January 1	\$ 45,548.18
Fund Balance Reserved for WP	\$ -
Net Surplus / (-) Deficit	\$ 4,837.20
Total Equity:	\$ 50,385.38

Total Liabilities and Equity:	\$ 61,637.88
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To Ensure Proper Credit, Provide Invoice Numbers with Payment

Eagan-Inver Grove Heights WMO
c/o Dakota SWCD
victoria.ranua@co.dakota.mn.us
Victoria Ranua, Watershed Coordinator
Farmington, MN 55024

June 15, 2026
Project No: 26X.142887.000
Invoice No: 0397450
Client Account: EIGHWMO_WD_MN

Eagan-IGH WMO/Low Salt Pilot

Low Salt Design Training for Staff and Creation of a Low Salt Design Plan Review Custom Checklist and Handout/Fact Sheet

Low Salt Design Handout/Fact Sheet (0000003)

Fee

Total Fee	5,000.00		
Percent Complete	25.00	Total Earned	1,250.00
		Previous Fee Billing	0.00
		Current Fee Billing	1,250.00
		Total Fee	1,250.00
		Total this Task	\$1,250.00
		Total this Invoice	\$1,250.00

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
10/1/2026	3575

BILL TO

Eagan-Inver Grove Heights WMO
APinvoices@eaganmn.gov
3501 Coachman Point Road
Eagan, MN 55122

AGREEMENT

2026 Agreement

BILLING PERIOD

Jul - Sep 2026

TERMS

Net 30 Days

DESCRIPTION

HRS/COUNT

RATE

AMOUNT

ADMINISTRATION

Audit, WBIF Convene meeting, Financials, plan updates meetings,
snow storage, Env review, LRMWD Land discussion, GW meeting,
Watershed Partners
Watershed Plan Update
Fee: Printing and Postage
Fees:

37.5	105.00	3,937.50
40	105.00	4,200.00
1	25.00	25.00
0	0.00	0.00

EDUCATION AND OUTREACH

Website Maintenance
Fee: Website Hosting
Advocacy and Outreach:
Chloride Reduction Outreach
Chloride Reduction Outreach (per library)
Landscaping for Clean Water Intro Class
Landscaping for Clean Water Design Class
Landscaping for Clean Water Maintenance Workshop
Lawns Reimagined Workshop
Shoreline Project Development Matching Funds (C25-0334)

4.5	105.00	472.50
0	0.00	0.00
0	105.00	0.00
3.5	105.00	367.50
0	250.00	0.00
0	2,000.00	0.00
0	4,000.00	0.00
0	2,000.00	0.00
0	3,000.00	0.00
0	105.00	0.00

TECHNICAL ASSISTANCE

Landscaping for Clean Water Technical Assistance:

1	600.00	600.00
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COST SHARE

Landscaping for Clean Water Grants: Johnson

1	400.00	400.00
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It's been a pleasure working with you!

Total \$10,002.50

JOHNSON

RESIDENTIAL NATIVE GARDEN



BEFORE

A native garden, also called natural landscaping, uses plants, trees and grasses that are suitable for growth in a particular geographical area



AFTER

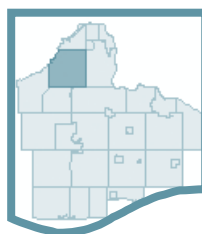
PROJECT: Installation of a 200 sq. ft. residential native garden.

FUNDING: Landowners receive a \$400 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District



Eagan - Inver Grove Heights
Watershed Management Organization

LOCATION: Diffley Road
Eagan



PRACTICE:

- Native Garden

BENEFITS:

- Runoff volume reduction
- Slope stabilization
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

PARTNERS:

- Eagan - Inver Grove Heights Watershed Management Organization

WATERSHED:

- Eagan - Inver Grove Heights

INSTALLATION:

- Spring 2026

Low Salt Design Guidelines

Use the Low Salt Design guide and checklist to incorporate improved winter performance strategies and design during a project's planning phase. Incorporation of these low-salt design strategies can improve overall safety and can reduce costs related to cold weather maintenance operations while experiencing the benefits detailed below.

Cost of Salt



Damage to turf, landscaping, trees, shrubs, and soil



Deterioration of concrete, pipe, and curbing; damage to indoor flooring



Degradation of lakes, rivers, wetlands, and groundwater

Benefits of Low Salt Design



Low Salt Design Checklist

*These considerations are recommendations
from the Cities of Eagan and Inver Grove Heights*



Top Design Considerations

Use Low Salt Design in the earliest stages of design for the biggest improvements.

- ☐ Evaluate low salt design during the early planning process for greatest return on investment
- ☐ Identify **critical safety areas**: braking zones, main entrances, crosswalks, ramps, high use walkways, ADA parking, and accessible routes, etc. Apply the strategies below to protect these areas



Use the Sun

Less salt needed in sunny areas. Consider shadows on a project site; place critical areas in the sun.

Use in the Grading and Landscaping plan review



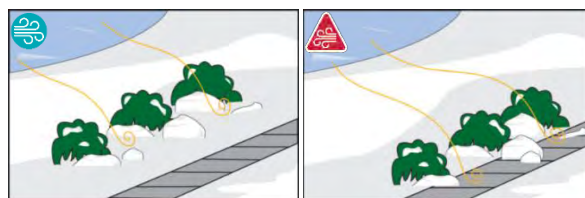
- ☐ Reposition or rotate buildings and structures to get sun on critical safety areas
- ☐ Placement and selection of trees and shrubs allow winter sunlight on critical safety areas



Outsmart the Wind

The prevailing winter wind is NW. If fetch is >1000 ft (distance of uninterrupted wind) you'll likely have blowing/drifting areas.

Use in the Grading and Landscaping plan review



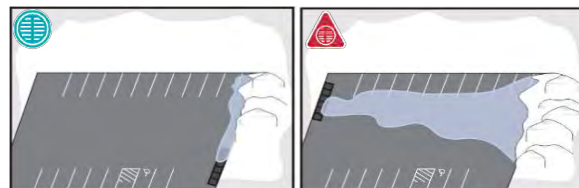
- ☐ Evaluate: Look to the NW
 - Will you have uninterrupted wind from a lake, golf course, sports field, farm, or open space?
- ☐ Insert wind break with drop zone. Use [MN Blowing Snow Control Tool](#)
- ☐ Rearrange design features to protect from blowing snow



Horizontal Drainage

Understand where snow rests. Superelevated surfaces spread meltwater sprawl; crowned surfaces have less meltwater sprawl.

Use in the Grading plan review



- ☐ Beware of superelevated surfaces; intercept meltwater on the high end
- ☐ CB's located in curbs not in middle of parking lots
- ☐ No CB's in critical safety areas
- ☐ Curb tipped in to catch meltwater from perimeter snow



Vertical Drainage

Consider downspouts, awnings, roofs, decks, raised surfaces.

Use in the Grading plan review

- ☐ Connect roof leaders to storm system or CB's
- ☐ Downspouts routed away from hard surfaces or critical safety areas
- ☐ Design balconies, roofs, and awnings so they do not discharge onto sidewalks/steps



Snow Removal Made Easy

Plan for width of equipment. Design for easy push to snow storage. Limit need for back up maneuvers.

Use in the Site plan

- ☐ Widen curb on angled parking so it is $\geq$ to 90°
- ☐ Islands aligned with plowable routes
- ☐ Group obstacles in medians or islands (poles, cans, racks, benches, planters, etc.)
- ☐ >6 feet between grouped obstacles in paved areas for ease of plowing
- ☐ Surmountable curb for snow pushes over curb; barrier curb for pushes along curb

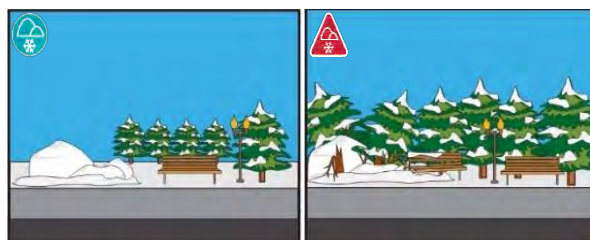


Snow Storage

Snow hauling plan needed if storage is undersized.

Use in the Grading, Landscaping, and Site plan review

- ☐ Snow storage location shown on Site plan
 - ☐ Snow storage area is ~8.5% of plowed (expect success in 4 of 5 winters)
 - ☐ Snow storage locations are easily accessible for plows
 - ☐ Snow pile does not melt across hard surfaces
 - ☐ Snow stored on the low side of the pavement causes no problems
 - ☐ Snow stored on high side needs meltwater intervention
 - ☐ No trees, shrubs, benches, etc. in snow storage area
 - ☐ Pick the right plants: include salt tolerant species in snow storage areas
- Consider [Plant Finder – Blue Thumb](#) and [MnDOT Plant Selector Program](#)



Salt Storage

Hot spot for surface and groundwater contamination.

Use in the Site plan review

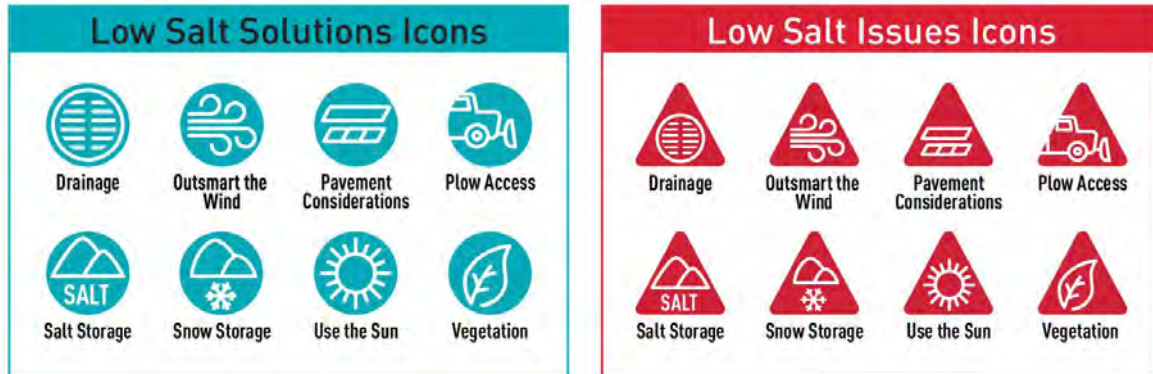
- ☐ Ask if winter salt will be stored outdoors on site
- ☐ Salt Storage may be regulated by local ordinance, communicate with Community contact for more information



Resources

Low Salt Icons for Plan Review

[Download Low Salt Solutions/Issues Icons](#)



Download Your Free
Low Salt Design Guide



MN Pollution Control Agency

[Stormwater Manual Low Salt Design](#)

[Statewide Chloride Resources](#)

[Smart Salting Training Classes](#)

Blowing Snow Control

[MN Blowing Snow Control Tool](#)

Plant Finder

[Plant Finder – Blue Thumb](#)

[MnDOT Plant Selector Program](#)

Eagan & Inver Grove Heights at a Glance

- Winter Wind Direction: ~300° (from NW)
- 30-year average snowfall = 51”
- Target Snow Storage area % of Plowshed = ~8.5% (expect success in 4 of 5 winters)
 - *Larger snow storage area increases likelihood of success*
- Average Annual Thaw Freeze Transitions: ~48

Your Low Salt Design Contacts

For questions about Low Salt Design or to explore implementation opportunities in your community:

Eagan

Brian Leyendecker, Stormwater Specialist

brian.leyendecker@eaganmn.gov

651-675-5489

Inver Grove Heights

engineeringinfo@ighmn.gov

651-450-2570

Thank you for leadership in winter safety and sustainability!



Eagan - Inver Grove Heights

Watershed Management Organization

BOARD AGENDA ITEM REPORT

MEETING DATE:	October 20, 2026
AGENDA ITEM:	4.2 Preliminary 2027 Budget
PRESENTED BY:	Victoria Ranua, WMO Administrator

BACKGROUND: The E-IGHWMO is facing some unexpected budgetary increases in 2027. Key drivers include:

- Financial Audit: Historically, the WMO reserved funds to conduct a financial audit every five years. Due to a new interpretation issued by the Office of the State Auditor (OSA), the WMO must now budget for and complete an audit annually. needs in 2027.
- Website ADA Compliance: Government websites must be ADA compliant by April 2028. The WMO may either complete all compliance upgrades in 2027 or phase the work over 2027–2028. A phased approach may help with cash flow, although total costs could be higher. This includes both contractor time and staff time.
- Groundwater Conservation: Participation from Eagan residents in the Lawns Re-Imagined Program continues to be strong, supporting the transition to fine fescue, water-conserving lawns through classes and on-site technical assistance. Over the past three years, County funding has supported the technical assistance component; however, future County contributions are uncertain, and program demand remains high.
- Watershed Plan Reserve: Funds set aside for the decennial Watershed Plan were fully utilized during the most recent plan update. The WMO now needs to rebuild this reserve to ensure resources are available for the next planning cycle.
- Legal: The WMO may want to allocate funds for potential legal review or action regarding the Office of the State Auditor’s interpretation that WMOs are no longer eligible for the statutory exemption for special districts under MN § 6.756 concerning financial audit requirements.

BUDGET IMPACT: TBD

ATTACHMENTS:

DRAFT 2027 Budget

DRAFT 2027 SWCD Workplan

DRAFT 2027 Member Contributions

Eagan-Inver Grove Heights WMO
2027 DRAFT BUDGET

	Approved 2026 Budget	Draft 2027 Budget
REVENUE		
1. Member City Assessments	\$69,795	\$90,100
Eagan	\$67,412	\$67,412
Inver Grove Heights	\$2,383	\$2,383
2. Interest Income	\$0	\$0
3. Use of Fund Balance	\$0	\$0
TOTAL INCOME	\$69,795	\$90,100
EXPENSE		
1. Work Program	\$50,120	\$69,150
A. Financial Audit	\$0	\$5,000
B. Web Site	\$3,745	\$10,875
C. Board Education	\$0	\$0
D. Implement Watershed Plan		
1. Nutrient Reduction (Landscaping For Clean Water)	\$17,000	\$19,800
2. Groundwater Conservation (Lawns Re-Imagined)	\$23,200	\$26,700
3. Chloride Reduction (Low Salt Design, Winter Salt Week, Salt C	\$4,175	\$4,975
4. Match for WBIF -Shoreline Projects	\$2,000	\$1,800
5. General Education and Outreach	\$0	\$2,050
2. Administrative	\$15,050	\$20,950
A. Staff Services (General)	\$14,800	\$19,950
B. Engineering Consulting Services (General)	\$0	\$0
C. Legal Consulting Services (General)	\$250	\$1,000
3. Watershed Plan	\$4,625	\$0
A. Consulting Services for Watershed Plan Update	\$2,000	\$0
B. Staff Services for Watershed Plan Update	\$2,625	\$0
C. Watershed Plan Reserve	\$0	\$8,000
4. Liability Insurance¹	\$0	\$0
TOTAL EXPENSE	\$69,795	\$90,100
INCOME - EXPENSE	\$0	\$0

¹ = Covered within Eagan's Policy

2027 **DRAFT** Work Plan and Budget for the Eagan-Inver Grove Heights Watershed Management Organization

Task	Calculation			Sub-total
Administration	Hours	Rate	Fees	
Admin, Planning, Correspondence, Grant Coord.	190	\$105.00	\$100.00	\$20,050.00
• Develop and distribute Board packet materials for up to 6 meetings including, minutes, meeting space, relevant agenda items, and support information. • Prepare annual reports, newsletter, plans, financial reports, Board lists, meeting information, and any other information requested by the State. • Maintain all EIGHWMO documents as required. • Coordinate audit, financial tracking (CDs, savings, checking), budget performance, member dues. • Prepare annual budget from approved plan priorities. • Participate in State grant funding process, ie. WBIF. • Coordinate and correspond with state agencies, regional organizations, and Member Cities, regarding watershed management or WMO topics. • Submit grant proposals to seek funding, coordinate with grant recipients, execute grant agreements. • Manage watershed planning activities and updates. • All other duties as necessary.			Fee for paper, printing, and postage	
Administration Total				\$20,050.00

Education and Outreach	Hours	Rate	Fees	
Website Hosting and Maintenance	35	\$105.00	\$1,200.00	\$4,875.00
Host and maintain a website, as required by BWSR, with meeting information, plans, reports, grants and other information. Assistf with ADA accessibility updates.			Fee is for web hosting	
Website ADA Audit and Compliance Updates			\$6,000.00	\$6,000.00
Review website for new ADA accessibility compliance requirements. Make all changes to meet compliance standards for ADA websites.			Fee is for website audit by 144 Design	
General Education & Outreach	10	\$105.00	\$0.00	\$1,050.00
Implement the advocacy, education and outreach strategies within the Watershed Management Plan.				
Chloride Reduction Outreach	35	\$105.00	\$1,300.00	\$4,975.00
Provide outreach materials to 2 Dakota County Libraries for Winter Salt Week, coordinate with Library staff. Salt Cup and Library material expenses.			\$250 per library	
Landscaping for Clean Water			\$8,800.00	\$8,800.00

**2027 DRAFT Work Plan and Budget for the
Eagan-Inver Grove Heights Watershed Management Organization**

Provide access to the Landscaping for Clean Water: Introduction Class Materials, Design Course Materials and Shoreline Workshop, & Maintenance Workshop. <i>(Includes online registration, partner coordination, presentation creation and updates, creation of education and outreach materials, participant tracking, one-on-one design assistance)</i>	Introduction Class= \$2,200 Design Course= \$4,400 Maintenance Class= \$2,200 Shoreline Class= Covered in Grant for 2027, below	
Shoreline Project Development Matching Funds	\$1,800.00	\$1,800.00
Provide technical assistance for BWSR WBIF Shoreline Restoration Workshops and Projects grant (Grant ID: C25-0334). Note: To be billed at BWSR approved rate.	Approximately 20 hours	
Lawns Re-Imagined	\$3,200.00	\$3,200.00
Provide a workshop that helps homeowners transition their yards to low-input systems (i.e. reduce fertilizer, reduce water, reduce mowing, etc). This may include program administrative tasks, developing workshop content, and print materials for participants.	Presentation, Admin, and Materials	
Education and Outreach Total		\$30,700.00

Technical Assistance	Hours	Rate	Fees
Landscaping for Clean Water			\$7,000.00
Technical assistance to homeowners including layout, mid-point and final inspections for raingardens, native plantings and shoreline stabilizations.	\$700 times 10 projects		\$7,000.00
Lawns Re-Imagined			\$3,500.00
Technical assistance to homeowners participating in the Lawns Re-Imagined Program.	\$700 times 5 projects		\$3,500.00
Technical Assistance Total			\$10,500.00

Cost Share		Fees
Landscaping for Clean Water		\$4,000.00
Provide cost share to landowners for projects including raingardens, native plantings and shoreline stabilization projects consistent with SWCD cost share policies.	\$400 times 10 projects	\$4,000.00
Cost Share Total		\$4,000.00

Total Agreement Not-to Exceed	\$65,250.00
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Note: Additional items may be required of the SWCD during the workplan timeframe and individual budget amounts may change as work progresses. If proposed changes are to exceed the total agreed amount, this work plan will then be amended and re-executed by the E-IGHWMO and SWCD.

Eagan-Inver Grove Heights Watershed Management Organization
2027 DRAFT Member City Contributions**

2027 WMO BUDGET	\$90,100.00
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LAND AREA CALCULATIONS

	% of Area		1/2 of Budget		
Eagan	95.95%	x	\$45,050.00	=	\$43,225.48
Inver Grove Heights	4.05%	x	\$45,050.00	=	\$1,824.53
Totals	100.00%				\$45,050.00

LAND VALUE CALCULATIONS***

	Taxable Market Value (2026)*	% of Value		1/2 of Budget		
Eagan	\$13,030,766,176	96.92%	x	\$45,050.00	=	\$43,661.59
Inver Grove Heights	\$414,369,175	3.08%	x	\$45,050.00	=	\$1,388.41
Totals	\$13,445,135,351					

CONTRIBUTION CALCULATIONS

	Area		Value		Total
Eagan	\$43,225.48	+	\$43,661.59	=	\$86,887.07
Inver Grove Heights	\$1,824.53	+	\$1,388.41	=	\$3,212.93
Totals					\$90,100.00

* Data Source: Dakota County Assessor, Payable Market Values (2027) Report Dated 06/16/2026 Using "Taxable Mkt Value" Column

**Source. Eagan-IGH JPA (2016). Part 8. Finances. Subdivision 2. ...The annual contribution by each member shall be based fifty percent (50%) on the assessed valuation of all properties within the watershed and fifty percent (50%) on its proportional area within the watershed.

*** With ensuing year budget due July per JPA, the most recent finalized tax assessment data will be for the year preceding the ensuing year (ie projected values NOT used)