



Eagan - Inver Grove Heights

Watershed Management Organization

AGENDA

BOARD OF MANAGERS MEETING

February 8, 2022 at 5:30 P.M.

**Eagan Maintenance Facility
3501 Coachman Point
Eagan, MN 55122**

- I. Call to Order
- II. Approval of Agenda
- III. Election of Officers
- IV. Consent Agenda (*Acted with one motion unless a manager requests an item be discussed*)
 - A. Minutes of December 7, 2021 Meeting*
 - B. Invoices for Payment*
 - C. Year-end Financial Summary*
 - D. February 8, 2022 Year-to-Date Financial Summary*
- V. Convene Process for Metro Watershed Based Implementation Funding*
- VI. Smart Salting Outreach Updates
- VII. Rain Barrels Spring Distribution Planning
- VIII. Clean-up Day/Earth Day Planning
- IX. Water Checklist (Watershed Stars) Planning
- X. Eagan BMP Signage Updates
- XI. Draft 2021 Annual Report Review/Approve*
- XII. Minnesota Water Stewards Activity Updates
- XIII. Community Updates
- XIV. Agenda Items for April 19, 2022 Meeting
- XV. Adjournment

* Materials included in packet

EAGAN-INVER GROVE HEIGHTS WATERSHED MANAGEMENT ORGANIZATION

MINUTES BOARD OF MANAGERS MEETING December 7, 2021

The Eagan-Inver Grove Heights Watershed Management Organization (WMO) Board of Managers (Board) met at the Eagan Maintenance Facility, 3501 Coachman Point, Eagan, MN 55122

Board Managers Present:

Joe Reymann, Chair	Appointed by City of Eagan
Jennifer Workman-Jesness	Appointed by City of Eagan
Monica Foss	Appointed by City of Eagan

Others Present:

Ashley Gallagher	Resource Conservationist, Dakota County Soil and Water Conservation District
Steve Dodge	Assistant City Engineer, City of Inver Grove Heights (virtually)
Eric Macbeth	Water Resources Manager, City of Eagan

I. Call to Order

Reymann called the meeting to order at 5:33 p.m.

II. Adopt Agenda

Motion by Reymann, second by Workman-Jesness to approve the agenda with the addition of February meeting change, communication staff updates and rainbarrels. Motion carried.

III. Approve Consent Agenda

- A. Minutes of October 19, 2021 Meeting
- B. Invoices for Payment
- C. December 7, 2021 Year-to-Date Financial Summary

Motion by Foss, second by Workman-Jesness to approve the consent agenda. Motion carried.

IV. Review 2022-2024 Education & Outreach Plan

Updates were made based upon the discussion at the last meeting. Items remaining for discussion are the certifications/water checklist and the buffer brochure. It was decided to remove the buffer brochure as this gets into easements and requirements. Details on water certification/checklist discussion to occur later in agenda and will help with details.

V. Planning for Smart Salting Program

Cups and signs were brought to the meeting and will be divided among the Managers for distribution at stores where salt is sold. Stores include Hardware Hank, Costco, Ace on Cliff, Target, and Home Depot. If any store is unwilling to display, many gas stations also sell salt.

VI. Review Water Checklist and Certification

A few options and ideas were presented. Discussion focused on a tiered approach or keeping the list general. Tiered provides more incentive, however a X out of X type of approach is simpler. Need to think about longevity of program, and workload if there were no volunteers to assist. Agree there should be a

sign for those that meet requirements. An online option was brought up, would be easy to share via city social media. This could ease workload and people could opt in or out of a sign. Direct mailing would be nice, but expensive and often many incorrect addresses. A possible name is Watershed Stars. Those receiving awards/sign could have name published in city newsletters. Minor tweak in list, would be to use positive wording for all. Administrator will develop a prototype online checklist. Keep paper version, possibly with edits, as it would be a good handout for tabling events. Continue to discuss at the next meeting.

VII. Update on Educational Signage for Eagan Stormwater Practices

Signs are in final stage of development. Staff walked the city hall complex to select physical locations for signs. It was asked if WMO is willing to contribute financially to the signs. Board supports contributing but needs to know the actual cost and amount requested. Macbeth will get estimates for the next meeting. E-IGHWMO logo will be included on the signs.

VIII. Update on CLIMB Theatre in Schools

Contact at CLIMB left so we have a new contact person. They have not reported their progress. Workman-Jesness reported that CLIMB was at her children's school. Administrator will continue to work with CLIMB for a report as work progresses.

IX. Review 2021 Landscaping for Clean Water Program Results

Program summary and factsheets of all projects within the WMO were included in the meeting packet. Six projects were completed within the WMO this season. Managers liked the factsheets, especially nice to see the actual project costs as this helps people understand the level of commitment.

X. Minnesota Water Stewards Activity Updates

No updates. Earlier discussion was that WMO and City would like the current MWS to stay engaged.

XI. February Meeting

Reymann will not be able to attend the February 15th meeting and proposed moving it up to the 8th. **Motion by** Workman-Jesness, second by Reymann to move the February meeting to the 8th. Motion carried.

XII. Communication Staff at Cities

Reymann and Saito reached out to communications staff at both cities. Eagan has published many water related articles but nothing specific to the WMO. Unsure if there is an opportunity to partner. IGH would like WMO to submit water articles to be published in their Insights newsletter. They also place the WMO meetings on their calendar of meetings. IGH mentioned that meeting with council every other year allows for open communication and brings water to the forefront of the discussion. Continue to coordinate with cities and submit articles to their communications staff.

XIII. Rainbarrel Updates

Hardware Hank has 26 rain barrels in storage. They would like to have another distribution event in the spring of 2022. They are also interested 66 more rain barrels in 2023. If Home and Garden show occurs, Eagan willing to coordinate and have promotion of rain barrels. Discuss promotion and details at next meeting.

XIV. Community Updates

Eagan: The updated JPA for the BWSR grant for the Carlson Lake project has been executed. Carlson Lake project still on schedule for spring 2022. Eagan and SWCD will work on details of records retention switch. Carlson project may be good opportunity to host a neighborhood meeting in late winter. Bur Oaks will

receive alum application in 2022 and would be another idea for neighborhood meeting. There were questions on the previously installed Iron Enhanced Sand Filter (IESF). Research shows effectiveness but there is no monitoring equipment installed on this practice. Trends in lake monitoring will eventually show results. The IESF is treating in-flow and loading while the alum application addresses phosphorus already in the lake. Le May Lake project is 'on-line' and staff and consultant are working on maintenance schedule.

IGH: New position for a water resources staff, not just within maintenance, is awaiting council approval. Work continues in the NW area to protect glacial 'dry' basins so they are able to keep infiltrating water.

XV. Agenda Items for Next Meeting

- Rainbarrels spring distribution
- Cleanup day/earth day
- Water checklist (Watershed Stars)
- Eagan BMP Signage
- Annual Reporting, Year-end, etc

XVI. Adjournment

Motion by Workman-Jesness, second by Foss to adjourn the meeting. Meeting adjourned at 6:55 pm.

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Eagan-Inver Grove Heights WMO
 Attn: Ashley Gallagher, Admin.
 c/o Dakota County SWCD
 4100 220th Street West
 Farmington MN 55024

Page: 1
 November 30, 2021
 Account # 3346-0000G
 14

RE: GENERAL MATTERS
 SERVICES RENDERED TO DATE:

			HOURS	
11/01/2021	JJJ	Emails Ashley, update edits to JPA.	0.20	33.00
		AMOUNT DUE	0.20	33.00
		TOTAL CURRENT WORK		33.00
		PREVIOUS BALANCE		\$129.00
		TOTAL AMOUNT DUE		<u>\$162.00</u>

Amounts due over 30 days will be subject to a finance charge of
 .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



Invoice

Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
651-480-7777
Farmington, MN 55024

DATE	INVOICE #
12/31/2021	3159

BILL TO

Eagan-Inver Grove Heights WMO
C/O Eric Macbeth
3501 Coachman Point Road
Eagan, MN 55122

Reference

TERMS

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
	October - December 2021			
E-IGH WMO	ADMINISTRATION: General Administration, Financial Tasks, Board Meeting Coordination (October 19, December 07)), General Correspondence, Landowner Assistance, Illicit Discharge Resources, Smart Salting Resources research, Records Retention Coordination, Update Education and Outreach Plan, Other Miscellaneous Administrative Items.	39	80.00	3,120.00
E-IGH WMO	Paper, Printing, Postage.		50.00	50.00
E-IGH WMO	EDUCATION AND OUTREACH: Website Updates and Maintenance.	3.5	80.00	280.00
E-IGH WMO	Website Hosing (Annual)		960.00	960.00
E-IGH WMO P	Landscaping for Clean Water Grants Danaher, Zelenak-Sidler	2	250.00	500.00
E-IGH WMO	Landscaping for Clean Water Grants Technical Assistance Danaher, Zelenak-Sidler	2	500.00	1,000.00
E-IGH WMO	OTHER: 4imprint - 700 12oz Smart Salting Cups		427.98	427.98

Total	\$6,337.98
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Invoice

**Dakota County Soil & Water
Conservation District**

**4100 220th Street West, Ste 102
651-480-7777
Farmington, MN 55024**

DATE	INVOICE #
12/31/2021	3160

BILL TO

Eagan-Inver Grove Heights WMO WBF
C/O Eric Macbeth
3501 Coachman Point Road
Eagan, MN 55122

Reference

TERMS

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
E-IGH WMO ...	<p>Watershed Based Funding Grant June 27, 2021 to December 31, 2021</p> <p>GRANT ADMINISTRATION: eLINK reporting (reductions). Workplan changes, grant extension and Joint Powers Agreement amendment processed.</p> <p>10.50 Hours at BWSR Required Billable Rate.</p>		756.84	756.84

Thank you.

Total	\$756.84
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IV. C. Year-end Financial Summary

E-IGHWMO 2021			Actual Revenues								
ESTIMATED REVENUES	Allocation	Budget	Jan 1 - Feb 16 2021	Feb 17 - Apr 20 2021	Apr 21 - Jun 15 2021	Jun 16 - Aug 17 2021	Aug 18 - Oct 19 2021	Oct 20 - Dec 7 2021	Final Entries	Year-to-Date Totals	
Member City Assessments											
Eagan		\$45,676.00			\$45,382.94					\$45,382.94	
Inver Grove Heights		\$1,324.00				\$1,617.06				\$1,617.06	
Watershed Based Funding Grant											
50% initial amount	\$62,080.00	\$62,080.00								\$0.00	
40% upon expediture of initial	\$49,664.00									\$0.00	
10% upon grant completion	\$12,416.00									\$0.00	
Other		\$0.00				\$1,105.50				\$1,105.50	
Use of Fund Balance		\$8,300.00								\$0.00	
TOTAL		\$117,380.00	\$0.00	\$0.00	\$45,382.94	\$2,722.56	\$0.00	\$0.00	\$0.00	\$48,105.50	
ESTIMATED EXPENSES											
Work Program											
A. Annual Report, Finance Report and Audit		\$2,000.00								\$0.00	
B. Annual Newsletter or Communication		\$300.00								\$0.00	
C. Maintain Web Site		\$4,000.00	\$530.00		\$80.00	\$480.00		\$4,080.00	\$1,240.00	\$6,410.00	
D. Board Education		\$500.00								\$0.00	
E. Implement Watershed Plan											
1. Support Existing Programs		\$19,000.00	\$3,000.00			\$14,550.00		\$3,850.00	\$1,500.00	\$22,900.00	
2. WMO Education and Outreach Programs		\$3,000.00				\$66.43	\$4,719.00	\$400.00	\$427.98	\$5,613.41	
Organizational Administration											
Staff Services (general)		\$21,000.00	\$4,004.00		\$2,730.00	\$2,920.00		\$2,330.00	\$3,170.00	\$15,154.00	
Engineering and Consulting Services (general)		\$4,000.00								\$0.00	
Legal Consulting Services (general)		\$500.00						\$129.00	\$162.00	\$291.00	
Watershed Based Funding Grant											
Administration	\$6,208.00	\$3,202.90	\$929.63		\$484.14				\$756.84	\$2,170.61	
Projects	\$117,952.00	\$73,354.00		\$29,488.00						\$29,488.00	
Watershed Plan Reserve	\$2,000.00	\$1,000.00								\$0.00	
TOTAL		\$131,856.90	\$8,463.63	\$29,488.00	\$3,294.14	\$18,016.43	\$4,719.00	\$10,789.00	\$7,256.82	\$82,027.02	
Balance		\$115,204.25¹	\$106,740.62	\$77,252.62	\$119,341.42	\$104,047.55	\$99,328.55	\$88,539.55	\$81,282.73	-\$33,921.52	
1 = 2020 Balance Carry Over											

IV. D. Year-to-Date Financial Summary

E-IGHWMO 2022			Actual Revenues							
ESTIMATED REVENUES	Allocation	Budget	Jan 1 - Feb 8 2022	Feb 9 - Apr 19 2022	Apr 20 - Jun 21 2022	Jun 22 - Aug 16 2022	Aug 17 - Oct 18 2022	Oct 19 - Dec 6 2022	Year-to-Date Totals	
Member City Assessments										
Eagan		\$45,676.00							\$0.00	
Inver Grove Heights		\$1,324.00							\$0.00	
Watershed Based Funding Grant										
50% initial amount	\$62,080.00	\$62,080.00							\$0.00	
40% upon expenditure of initial	\$49,664.00	\$49,664.00							\$0.00	
10% upon grant completion	\$12,416.00								\$0.00	
Other		\$0.00							\$0.00	
Use of Fund Balance		\$5,300.00							\$0.00	
TOTAL		\$164,044.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ESTIMATED EXPENSES										
		Budget								
Work Program										
A. Annual Report, Finance Report and Audit		\$2,000.00							\$0.00	
B. Annual Newsletter or Communication		\$300.00							\$0.00	
C. Maintain Web Site		\$1,000.00	\$1,240.00						\$1,240.00	
D. Board Education		\$500.00							\$0.00	
E. Implement Watershed Plan										
1. Support Existing Programs		\$19,000.00	\$1,500.00						\$1,500.00	
2. WMO Education and Outreach Programs		\$3,000.00	\$427.98						\$427.98	
Organizational Administration										
Staff Services (general)		\$21,000.00	\$3,170.00						\$3,170.00	
Engineering and Consulting Services (general)		\$4,000.00							\$0.00	
Legal Consulting Services (general)		\$500.00	\$162.00						\$162.00	
Watershed Based Funding Grant										
Administration	\$6,208.00	\$3,202.90	\$756.84						\$756.84	
Projects	\$117,952.00	\$73,354.00							\$0.00	
Watershed Plan Reserve										
	\$3,000.00	\$1,000.00							\$0.00	
TOTAL		\$128,856.90	\$7,256.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,256.82	
Balance		\$88,539.55¹	\$81,282.73	\$81,282.73	\$81,282.73	\$81,282.73	\$81,282.73	\$81,282.73	-\$7,256.82	
1 = 2021 Balance Carry Over										

11/19/21

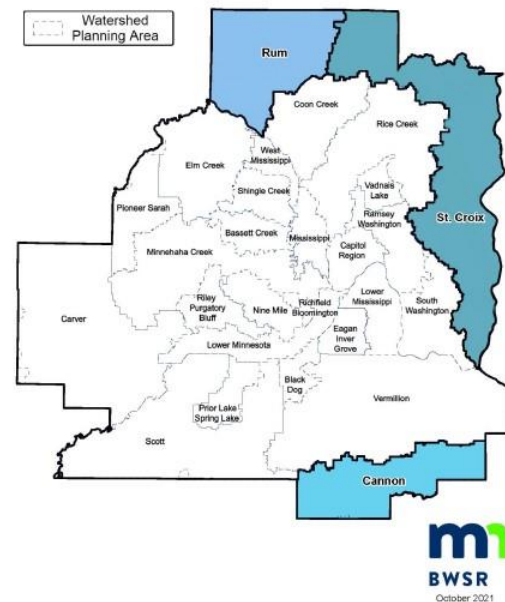
**Metro Area Watershed-Based Implementation Funding (WBIF) Program
FY22-23 Convene Process Guidance**

The purpose of WBIF is to supplement existing funding to accelerate clean water activities (practices, projects, and programs) toward advancing Minnesota’s water resources goals through prioritized and targeted cost-effective actions with measurable water quality results.

In the seven-county Metropolitan Area (Metro), only activities identified in the *implementation section* of a state approved and locally adopted comprehensive watershed management plan developed under Minnesota statutes §103B.101, Subd. 14 or §103B.801, watershed management plan required under §103B.231, county groundwater plan authorized under §103B.255, or a Metro soil and water conservation district enhanced plan as described in the “Metro SWCD Enhanced Comprehensive Plan Options Guidance Document” (<https://bwsr.state.mn.us/watershed-based-implementation-funding-program>) and authorized under §103C.331 are eligible to be funded. Activities must also have a primary benefit towards water quality.

For purposes of this document, the group of participants in each watershed allocation area (see map) will be called a partnership (e.g., Rice Creek partnership or Rum partnership) and meetings will be referred to as convene meetings.

Twin Cities Metro Area Allocation Map for the Watershed-based Implementation Funding Program



Convene Meeting Process

The convene meeting process allows the partnership to jointly coordinate on the development of a WBIF budget request for submittal to BWSR that is prioritized, targeted and measurable. Each partnership will include one decision-making representative (participant) from each watershed district and/or watershed management organization, soil and water conservation district, county with a current groundwater plan, and up to two decision-making representatives from municipalities within the allocation area.

Prior to the initial meeting, individual organizations must select one decision-making representative to the partnership. Municipalities in each allocation area must coordinate prior to the start of the convene process to self-select up to two decision-making representatives. Municipal representatives are expected to communicate with other municipalities on the solicitation and selection of projects and

activities during the process. The partnership can then either select a local government entity (or entities) to coordinate and facilitate the convene meeting(s) or request assistance from BWSR by contacting the Board Conservationist (BC). The BWSR BC and Clean Water Specialist (CWS) must be invited to convene meetings. Meeting notes that document the general discussion, decisions, and attendees will be taken by the facilitating entity and shared with the partnership soon after each meeting and be made available upon request.

Each partnership must meet at a minimum of one time prior to submitting a budget request. Ideally, partnerships will develop a shared understanding of proposed activities during the convene meeting process. In order to improve the efficiency of the convene meeting process, BWSR recommends the following meeting objectives.

Recommended Convene Meeting Objectives:

1. Choose a decision-making process.
2. Decide how to select activities for funding. Note that partnerships may also want to choose funding targets for different categories (e.g., projects, studies, education).
Partnerships may select activities by:
 - Developing a list of potential activities from eligible plans,
 - Dividing funding among eligible entities in an equitable manner,
 - Selecting a few priority waterbodies (lake, streams) and/or groundwater areas to prioritize activities,
 - Using agreed upon criteria to select activities, or
 - Using a process approved by the BWSR Central Region Manager.
3. Select the highest priority, targeted, measurable, and eligible activities to be submitted to BWSR as a budget request (see submittal process below).
4. Confirm which entity will serve as grantee and/or fiscal agent for each selected activity and decide on the source of the 10% required match.

Eligibility

To better understand the eligibility of proposed activities, BWSR recommends that you first refer to the FY22-23 WBIF Policy at <https://bwsr.state.mn.us/grant-program-policies>. If there are questions regarding eligibility, it is recommended that the BWSR BC be consulted as early as possible.

The partnership must send the BWSR BC a list of partnership-approved activities prior to submittal of an eLINK budget request when there will be multiple grantees per watershed allocation area to ensure funds are not being overextended. This list should include the project title and description, water resource(s), proposed measurable outcome(s), grant funds requested, plan reference(s), entity requesting funding (grantee), and fiscal agent (if different from grantee).

Even if your partnership will not have multiple grantees, it is still recommended that partnerships provide the BWSR BC this same list of project details prior to completion of a budget request in eLINK in order to accelerate the eligibility screening process. This step could reduce the need for additional meetings or the number of times an eLINK budget request is completed.

A template can be provided if requested. For plan references, please provide the title(s) to the eligible water management plan(s), page number where these are found in the *implementation section* of the

eligible plan(s), and weblink to the referenced plan(s).

Submittal of the Budget Request

Once the activities have been agreed upon by the partnership, each grantee will then be responsible for submitting an eLINK (<https://bwsr.state.mn.us/elink>) budget request to BWSR. BWSR may deny the budget request for reasons such as activities are ineligible according to the WBIF Policy, activities are not identified in the implementation section of an eligible plan, requested amount is inaccurate, the request is incomplete, etc. Please save the budget request information outside of eLINK as this information is not retained in eLINK if a budget request is denied and a new budget request would need to be submitted.

Once the eLINK budget request is approved by BWSR, each grantee will be responsible for completing an eLINK work plan, which needs to be approved by BWSR **no later than March 30, 2023**. Note that if a work plan cannot be approved by this date, BWSR will reallocate these funds through the WBIF Program. Therefore, we highly recommend that eLINK budget requests are submitted no later than November 30, 2022 and the eLINK work plan is submitted by December 30, 2022. The work plan must be approved by BWSR prior to funds being distributed.

Guidance on the eLINK budget request and work plan can be found at <https://bwsr.state.mn.us/grant-profile-watershed-based-implementation-funding> under “Resources”.

Timeline (hard deadlines are in bold font)

- BWSR holds informational meeting(s) (Jan. – Feb. 2022)
- Organizations select decision-making representatives for convene meetings (Jan. – March 2022)
- Partnerships select meeting coordinator/facilitator (Spring 2022)
- 1-2 convene meetings held (Spring 2022)
- Funding available (**July 1, 2022**)
- Send list of partnership-approved activities to BWSR – this is required for areas with multiple grantees and recommended for other areas (prior to the submittal of the eLINK budget request)
- Submit eLINK budget requests (July 2022 – Nov. 2022)
- eLINK Work Plan submittal deadline (Aug. 2022 – Dec. 2022)
- eLINK Work Plan approval deadline (**March 30, 2023**). Note that if a work plan cannot be approved by this date, BWSR will reallocate these funds through the WBIF Program.
- Grant expiration date (**Dec. 31, 2025**)

Additional Information

- Please see the WBIF Policy, Allocation Table, FAQs and other guidance documents on our website at <https://bwsr.state.mn.us/watershed-based-implementation-funding-program>.
- More information about the terms “prioritize, target, and measure” can be found at https://bwsr.state.mn.us/sites/default/files/2021-11/WP_1W1P_guidebook.pdf.
- Partnerships should consider the high-level priorities of the Nonpoint Priority Funding Plan (<https://bwsr.state.mn.us/reports>).

V. Convene Process for Funding - Allocations

FY2022 and FY2023 Watershed-based Implementation Funding Grant Metro Allocations

1W1P Planning Area #	Planning Grant Year*	1W1P or Metro Watershed Planning Area (WPA)	FY22/23 Allocation	Fiscal Year Funding
15	2018	Rum River (Metro)	\$371,157	FY23
29	2017	Lower St. Croix River (Metro)	\$807,509	FY23
54	2016	Cannon River (Metro)	\$304,886	FY23
Metro	NA	Richfield-Bloomington WPA	\$75,000	FY23
Metro	NA	West Mississippi WPA	\$75,000	FY23
Metro	NA	Black Dog WPA	\$75,000	FY23
Metro	NA	Vadnais Lake Area WPA	\$75,000	FY23
Metro	NA	Eagan-Inver Grove WPA	\$75,000	FY23
Metro	NA	Mississippi WPA	\$75,504	FY23
Metro	NA	Capitol Region WPA	\$77,618	FY23
Metro	NA	Prior Lake-Spring WPA	\$82,806	FY23
Metro	NA	Bassett Creek WPA	\$87,887	FY23
Metro	NA	Shingle Creek WPA	\$95,501	FY23
Metro	NA	Nine Mile Creek WPA	\$101,582	FY23
Metro	NA	Riley-Purgatory-Bluff Creek WPA	\$104,576	FY23
Metro	NA	Lower Mississippi River WPA	\$118,385	FY23
Metro	NA	Lower Minnesota River WPA	\$127,068	FY23
Metro	NA	Ramsey-Washington Metro WPA	\$140,295	FY23
Metro	NA	Pioneer-Sarah Creek WPA	\$159,223	FY23
Metro	NA	Coon Creek WPA	\$216,377	FY23
Metro	NA	Elm Creek WPA	\$297,774	FY23
Metro	NA	Rice Creek WPA	\$407,796	FY23
Metro	NA	Minnehaha Creek WPA	\$418,140	FY23
Metro	NA	Scott County WPA	\$601,647	FY23
Metro	NA	Vermillion River WPA	\$673,331	FY23
Metro	NA	Carver County WPA	\$691,991	FY23
Metro	MA	South Washington WPA	\$163,947	FY23
Metro Subtotal			\$6,500,000	
Total FY22-23 Allocation			\$39,814,982	



Eagan - Inver Grove Heights Watershed Management Organization

Our Mission is...

To oversee member city implementation programs and foster civic engagement within the watershed that promotes citizen participation and responsibility in protecting and improving our water resources.



2021 Annual Report

What is the E-IGHWMO...?

The Eagan-Inver Grove Heights Watershed Management Organization (E-IGH WMO) is a Watershed Management Organization (WMO) formed in 2014. The WMO is governed by a five-person Board of Managers: three members appointed from Eagan and two from Inver Grove Heights by their respective City Councils. The Organization's purpose is set forth in Minnesota Statutes 103B.210, Metropolitan Surface Water Planning, which codified the Metropolitan Surface Water Management Act of 1982:

- (1) protect, preserve, and use natural surface and groundwater storage and retention systems;
- (2) minimize public capital expenditures needed to correct flooding and water quality problems;
- (3) identify and plan for means to effectively protect and improve surface and groundwater quality;
- (4) establish more uniform local policies and official controls for surface and groundwater management;
- (5) prevent erosion of soil into surface water systems;
- (6) promote groundwater recharge;
- (7) protect and enhance fish and wildlife habitat and water recreational facilities; and
- (8) secure the other benefits associated with the proper management of surface and groundwater.

Inside this issue:

2021 Completed Activities	2
2022 Work Plan	2
2021 Revenues & Expenses	3
2022 Adopted Budget	3
Water Monitoring	4
Get Involved	5
Board of Managers	6
Contact Information	6

2021 Activities

- Updated the Communication and Outreach Plan for 2022-2024 and dedicated money in the annual budget for communication and outreach activities.
- Maintained water themed activity bags that are available for check out at libraries in the watershed, and promoted the activity bags in city newsletters and local newspapers.
- Minnesota Water Stewards have worked on projects in the watershed that help promote the goals of the E-IGHWMO and completed projects that improve water quality.
- Supported the Landscaping for Clean Water program, and even though fully virtual due to the pandemic, resulted in the installation of three raingardens, two native plantings, and one shoreline restoration.
- Continued work on Le May Lake and Carlson Lake projects that are partially funded by the BWSR Metro Watershed Based Implementation Funding grant.
- Sold and distributed 66 rain barrels and information packets to residents of the watershed in partnership with a local business.
- Entered into a new multi-year agreement with CLIMB Theatre for stormwater themed performances in all elementary schools in the watershed as well as a few community performance.
- Started a smart salting program by developing 12oz cups and signage to be placed by salt sales at six local businesses.



A newly installed raingarden within the Watershed is already capturing runoff and filtering pollutants. Soon the native plants will grow and provide a beautiful landscape amenity.

2022 Work Plan

- Continue to partner for education with CLIMB Theatre, Landscaping for Clean Water (LCW), and Minnesota Water Stewards (MWS) programs, as feasible due to the pandemic.
- Continue to partner with member cities on Capital Improvement Projects that address water quality and provide neighborhood scale education related to the selected projects.
- Continue to educate managers of the E-IGHWMO as well as other city boards and staff.
- Complete projects funded by the Metro Watershed Based Funding program.
- Implement multiple E-IGHWMO lead programs and activities as outlined in the Communication and Outreach Plan.



E-IGHWMO and partners continue to adapt and provide education even during the pandemic.

2021 Revenue and Expenses

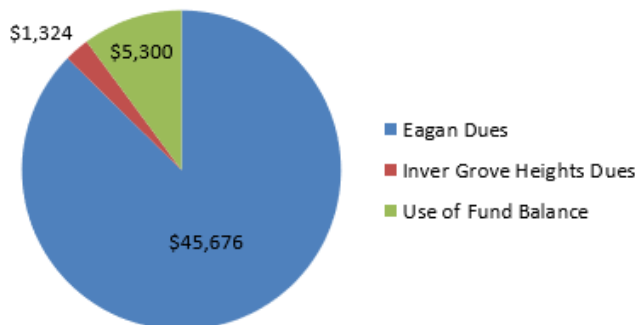
REVENUES	Budget	Year End
Member City Assessments		
Eagan	\$45,676.00	\$45,382.94
Inver Grove Heights	\$1,324.00	\$1,617.06
Grants	\$124,160.00	\$0.00
Other	\$0.00	\$1,105.50
Accounts Receivable	\$0.00	\$62,080.00
Use of Fund Balance	\$8,300.00	\$0.00
Total	\$179,460.00	\$113,185.50
EXPENSES		
Work Program		
Annual Activity, Financial and Audit Report	\$2,000.00	\$0.00
Annual Newsletter or Communication	\$300.00	\$0.00
Develop and Maintain Website	\$4,000.00	\$6,410.00
Board Education	\$500.00	\$0.00
Implement Watershed Plan	\$22,000.00	\$28,523.41
Organizational Administration		
Staff Services (general)	\$21,000.00	\$15,154.00
Engineering and Consulting Services (general)	\$4,000.00	\$0.00
Legal Consulting Services (general)	\$500.00	\$291.00
Grants Administration and Projects	\$124,160.00	\$31,658.61
Watershed Plan Reserve	\$1,000.00	\$1,000.00
Accounts Payable	\$0.00	\$7,256.82
Total	\$179,460.00	\$82,027.02
Balance	\$115,204.25¹	\$31,158.48
Total Fund Balance		\$146,362.73



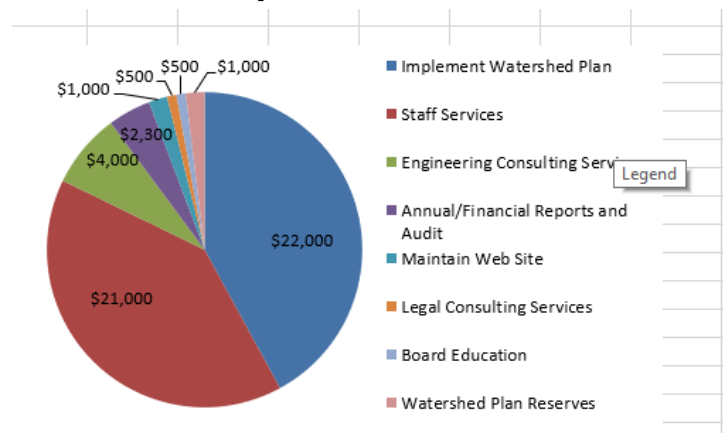
1=Carry-over from 2020

2022 Budget

Revenues



Expenses





New Website

The E-IGHWMO updated their website and domain address to www.eaganinvergroveheightswmo.org. The new website is user friendly on mobile devices. The website allows the WMO to post items that they are legally required to share with the public. E-IGHWMO also views the website as a tool for sharing their work and educating others.



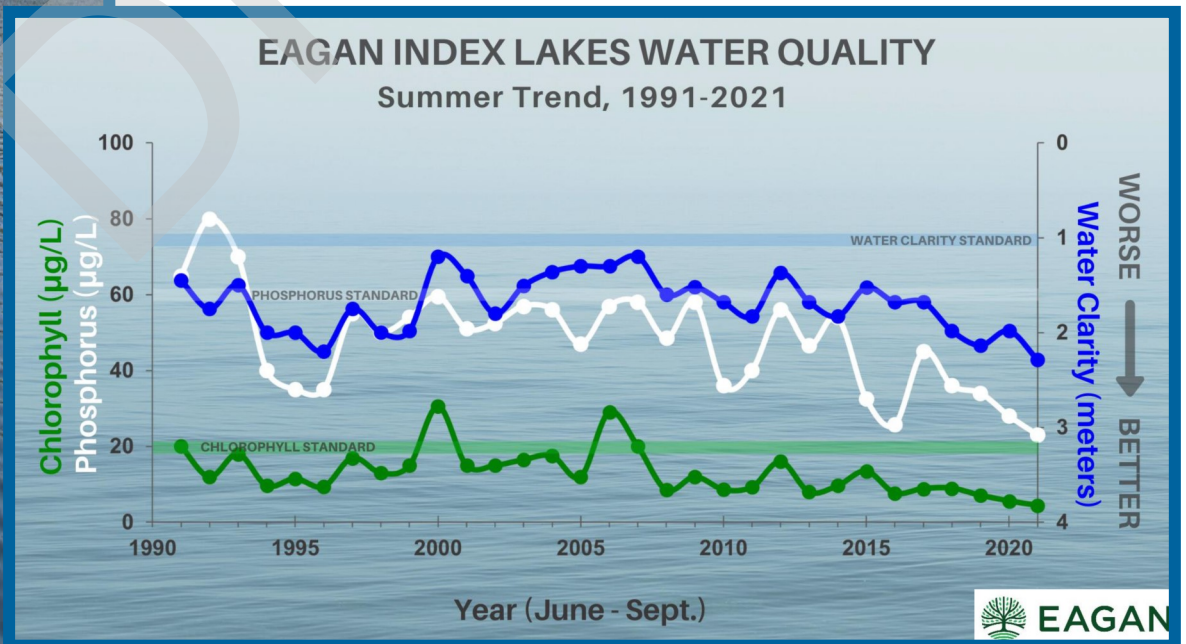
Use phone camera to scan QR code for website.

Water Monitoring

The E-IGHWMO does not conduct any water monitoring on its own. The City of Eagan conducts extensive water monitoring of its lakes and shares water quality information with the Board of Managers and the public.

The graph below represents historical water clarity, phosphorus, and chlorophyll of Eagan's primary shallow lakes. The City of Eagan regularly monitors these 15 lakes from June through September.

The Minnesota Pollution Control Agency (MPCA) has an interactive map on its website that allows you to look at data of a specific lake. Some water quality data is collected by volunteers. Anyone interested in lake monitoring can do so through the MPCA Citizen Water Monitoring Program or the Metropolitan Council Citizen Assisted Monitoring Program (CAMP).



Get Involved!

Landscaping for Clean Water

Through a partnership with Dakota County Soil and Water Conservation District (SWCD) workshops are offered to residents of the Eagan-Inver Grove Heights watershed as well as residents throughout the County. The program went virtual in 2020 due to the pandemic. Residents that registered for the Introduction Class had access to a video. After watching the Introduction, residents were able to sign up for a Design Course. The design course gives residents the tools and one-on-one assistance needed to design a native garden, raingarden or shoreline planting. Residents are then eligible to apply for a \$250 grant through the SWCD.

Workshops are offered annually. Courses will be 100% virtual in 2021, but typically begin in February and continue through June. For more details and registration information, visit the Dakota County SWCD website at www.dakotaswcd.org.

LANDSCAPING FOR CLEAN WATER



Dakota County Soil and
Water Conservation District

Design a Native Garden



Create a Raingarden



Stabilize Shorelines



Minnesota Water Stewards

The Minnesota Water Stewards program certifies and supports community leaders to install pollution prevention projects that educate community members, reduce pollutants from urban runoff, and allow more water to soak into the ground before running into storm sewer systems.

Modeled after successful Master Gardner programs, volunteer community leaders will participate in a 50-hour program of courses and projects. Certified Minnesota Water Stewards will volunteer 50 hours of community service in the initial year, and at least 25 hours in each subsequent year.

There are currently multiple residents of the E-IGHWMO that are certified or are pursuing certification. If you would like to get involved, more information is available at www.minnesotawaterstewards.org.

MINNESOTA WATER STEWARDS
Community Leadership for Clean Water

2021 Board of Managers

Monica Foss	Eagan Representative	Manager
Sharon Lencowski	Inver Grove Heights Representative	Vice Chair
Joe Reymann	Eagan Representative	Chair
Sarah Saito	Inver Grove Heights Representative	Manager
Jennifer Workman Jesness	Eagan Representative	Secretary/Treasurer

Contact Information

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Dakota County Soil and Water
Conservation District
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Farmington, MN 55024

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