



Eagan - Inver Grove Heights

Watershed Management Organization

AGENDA

BOARD OF MANAGERS MEETING

April 20, 2021 at 5:30 P.M.

Virtual Meeting via Zoom or Call-in

<https://dakotacountymn.zoom.us/j/94699916702?pwd=WEMxYXI5ZkM5T2JYNVZqOEVUZW95dz09>

Meeting ID: 946 9991 6702

Passcode: 530047

Phone: 1-646-558-8656

- I. Call to Order
- II. Approval of Agenda
- III. Consent Agenda (*Acted with one motion unless a manager requests an item be discussed*)
 - A. Minutes of February 16, 2021 Meeting*
 - B. Invoices for Payment*
 - C. April 20, 2021 Year-to-Date Financial Summary*
- IV. CLIMB Theatre*
- V. Website Redesign Review
- VI. Educational Signage for Stormwater Practices
- VII. Smart Salting*
- VIII. Rain barrels*
- IX. Clean-up Day
- X. Apparel*
- XI. Minnesota Water Stewards Activity Updates
- XII. Community Updates
- XIII. Agenda Items for June 15, 2021 Meeting
- XIV. Adjournment

* Materials included in packet

A Joint Powers Organization of the Cities of Eagan and Inver Grove Heights

3830 Pilot Knob Road, Eagan, MN 55122-1810

Phone: (651) 675-5300

EAGAN-INVER GROVE HEIGHTS WATERSHED MANAGEMENT ORGANIZATION

MINUTES BOARD OF MANAGERS MEETING February 16, 2021

The Eagan-Inver Grove Heights Watershed Management Organization (WMO) Board of Managers (Board) met virtually via Zoom due to the State guidance for meetings during the pandemic.

Board Managers Present:

Joe Reymann, Chair	Appointed by City of Eagan
Sarah Saito	Appointed by City of Inver Grove Heights
Jennifer Workman-Jesness	Appointed by City of Eagan
Sharon Lencowski	Appointed by City of Inver Grove Heights

Others Present:

Ashley Gallagher	Resource Conservationist, Dakota County Soil and Water Conservation District
Steve Dodge	Assistant City Engineer, City of Inver Grove Heights
Eric Macbeth	Water Resources Manager, City of Eagan

I. Call to Order

Gallagher called the meeting to order at 5:33 p.m.

II. Adopt Agenda

Motion by Reymann, second by Workman-Jesness to approve the agenda with addition of Lake Clean-up. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

III. Election of Officers

Gallagher opened nominations. Motion by Saito, second by Lencowski to elect officers as is, Reymann as Chair, Lencowski as Vice Chair and Workman-Jesness as Secretary/Treasurer. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

IV. Approve Consent Agenda

- A. Minutes of December 8, 2020 Meeting
- B. Invoices for Payment

- C. Year-end Financial Summary
- D. February 16, 2021 Year-to-Date Financial Summary

Motion by Saito, second by Lencowski to approve the consent agenda. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

V. Website Redesign Review

Gallagher reviewed the website content outline and the Dakota SWCD website for a general idea on design. Consultant is still working on incorporating content and finalizing the design. Board wanted to make sure the Get Involved section was where people would go and user friendly. Board thinks the website will be a huge upgrade from the current website.

VI. Educational Signage for Stormwater Practices

Macbeth introduced the draft signage that was included in the packet. Signs would be located by stormwater Best Management Practices around the City Hall and Cascade Bay area. This idea has been discussed before.

Motion by Lencowski, second by Workman-Jesness for Monica and Joe to review signage on behalf of the E-IGHWMO and bring estimates at a later date to E-IGHWMO for consideration. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

VII. Smart Salting

Eagan had smart salting cups from Dakota County that were well received, and supply was quickly distributed. In discussions, it was thought that E-IGHWMO could take on this project and revise the smart salting cups to reflect the watershed. The Board supported this idea. Recommend changes to the cup included: add dimensions of sidewalk, more emphasis on sweeping (own step), add pollution concern/pollution prevents, add temperatures, add alternatives, or use QR code for some of this additional information. Check MPCA plan and Fortin consulting to ensure the messaging is the same. For logos, E-IGHWMO would be priority but keep 'Protect our Waters' if it fits. Gallagher will revise and get an estimate for the next meeting.

VIII. Draft 2020 Annual Report

Gallagher reviewed the Annual Report. It is a required document that the WMO must submit to BWSR. CLIMB Theatre was included in future plans even though communication has been minimal. Gallagher will reach out to CLIMB Theatre in attempt to establish better communication. Board liked the look and content of the report. Upon approval Gallagher will submit and distribute.

Motion by Workman-Jesness, second by Lencowski to approve the Annual Report. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

IX. Draft 2022 Budget

No increase in member dues, less use of fund balance than years past, and no audit or website redesign expenses anticipated for 2022.

Motion by Workman-Jesness, second by Saito to approve the 2022 budget. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

X. Landscaping for Clean Water 2021 Plan

Gallagher had forwarded an email to the Board and member cities. The 2021 program will be 100% virtual, layouts will be conducted on site. Registration is open on the Dakota SWCD website.

XI. Lower MN One Watershed, One Plan (1W1P) Update

All metro entities are voluntary participation in 1W1P. This is the case for E-IGHWMO as we have an existing watershed plan. In meetings with all the potential 1W1P planning partners the map provided in the packet was supported.

Motion by Workman-Jesness, second by Reymann to support the boundary change as presented. Motion carried.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

XII. Clean-up Day

Workman-Jesness discussed the idea with the Grommesch family, and they would be willing to support/promote in their neighborhood water newsletter. Dates were discussed and June 12th at 10:00am was selected. Covid protocols would be followed. It is a small neighborhood focus and completely outside. Have E-IGHWMO apparel ordered/delivered in time for use at this event.

XIII. Minnesota Water Stewards Activity Updates

No activities to report.

XIV. Community Updates

Inver Grove Heights: The Northwest area is being developed and is unique as water is landlocked. Therefore, stormwater requirements are stricter than State requirements and development in the Northwest area requires volume control for 2.6 inches of rain (whereas 1 inch is more common in other areas). There are other large city redevelopment projects underway that will incorporate stormwater practices. The city has a new Mayor and three new council members.

Eagan: Aerators have been installed to mitigate oxygen levels and support fisheries; some lakes may not need them this year due to improving water quality. Looking at underground stormwater storage practices in Eagandale development, this would help protect Le May Lake. Similar practices being looked at for Carlson Lake. Both these lakes have been treated with alum. City is accepting applications for summer internships. City is looking at a few ordinances that could help protect water quality. First is salt storage, emphasis on covering when stored for large commercial areas. Also looking into ways to reduce illicit discharges of hydraulic fluid from garbage trucks, and potential controls on dumpsters. Lakefest is not occurring this year as it is an every other year event.

XV. Agenda Items for Next Meeting

- Rain barrels
- Clean-up
- Smart Salting Cups
- Website
- Apparel

XVI. Adjournment

Motion by Workman-Jesness, second by Saito to adjourn the meeting. Meeting adjourned at 6:55 pm.

Manager	Vote
Joe Reymann	Yes
Sarah Saito	Yes
Jennifer Workman-Jesness	Yes
Sharon Lencowski	Yes

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Dakota County - Lebanon Hills SWA Projects - Holland Lake Channel Stabilization

Address: 14955 Galaxie Ave

City, State, Zip: Apple Valley, MN 55124

Contract No.: Watershed Based Funding Total Amount Authorized: \$29,488
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
Channel Stabilization				\$20,433.19
Vegetation				\$1,653.50
Technical and Engineering				\$14,160.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

PAYMENT REQUEST:

\$36,246.69

I certify that this is an accurate and true summation of the above project.

Payee Signature

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final

B. Payment amount requested: \$36,246.69

C. Total Amount Authorized: \$29,488.00

D. Total previous partial payments: \$0.00

E. Amount available (C - D) \$29,488.00

Amount Approved for This Voucher:

\$29,488.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider

Administrative Sign-off

Date

Date

[illegible]

Eagan Elementary Schools – Watershed and Wetlands Classes

- CLIMB Theatre will offer our K-2 classes on Wetland and Watershed Stewardship to 10 Eagan Elementary Schools during the 2021-2022 and 2022-2023 school years
 - 5 schools during 2021-2022
 - 5 schools during 2022-2023
- In our Wetland and Watershed Stewardship classes, students will learn to:
 - Define “wetlands” and help students recognize the difference between healthy and unhealthy waterbodies
 - Explain how leaves, grass clippings, pet waste, motor oil, etc. can end up in lakes and wetlands
 - Identify the consequences of polluting storm water
 - Teach others how we can all help our storm water stay clean in order to protect our wetlands, lakes, and animals
 - Motivate students to talk to their families about keeping lakes and wetlands healthy

Eagan Farmers' Market Stations – Summer 2022 and 2023

- During Summer 2022 and Summer 2023 (June-August), CLIMB Theatre will present interactive educational activities at the Eagan Farmers' Market
 - Visits will occur once per month, or 3 per summer
 - Length of visit may not exceed 5 hours
- CLIMB will create an activity “station” focused on building awareness of the watershed and wetlands health and advocacy using age-appropriate activities such as:
 - Interactive games
 - Drawing activities
 - Scenes
 - Roleplays
 - Crafts
 - Hands-on learning displays
- Experienced teaching artists will use these games and other hands-on learning experiences to teach:
 - What a watershed is
 - The impacts people have on their local watershed
 - Ways to reduce the negative impact of rainwater runoff
 - Items that should not enter the storm drain
 - Ways to advocate to others about the importance of watershed health

Additional Program Add-Ons (Prices not included)

- Developing a 30-minute play on Wetland and Watershed Stewardship to maximize audience reach at the Eagan Farmer’s Markets or other public events in Eagan
- Additional Farmers’ Market and festival visits

Partnership Details

- This two-year partnership would start in the Fall of 2021 and go through Summer 2023
- Cost - \$9,000 total or \$4,500 per year



**Smart salting
protects our
waters!**



**First clear
and shovel
snow**



**Salt only
works above
15° F**



**This cup
covers
250 sq ft**



**Sweep up
excess salt**



**Or don't use
salt! See other
options online**



Stadium Cup - 12 oz. - Smooth - 24 hr

Item #105871-24HR

Original price: ~~\$0.49 to \$0.73~~

Now on sale: \$0.43 to \$0.67 - Sale ends 4/10



[4 stars\(166\)](#)

8 color(s) to choose from!

Navy Blue

Blue

Teal

Green

Lime Green

Red

White

Black

Minimum Quantity

200

500

1000

2500

Regular Price

~~\$0.73~~

~~\$0.59~~

~~\$0.53~~

~~\$0.49~~

Sale Price

\$0.67

\$0.54

\$0.47

\$0.43

Where should we place your design?

Wrap

What imprint color(s) would you like?

Select Imprint Color...



Our art team will place [your artwork](#) (uploaded after checkout) on a digital mockup for you to review before your order goes into production.

Extra Charge  \$95.00

Product Color

Quantity

- This stadium cup has smooth sides and holds up to 12 ounces of their favorite beverage.
- Plastic reusable cup is a great party favor for picnics, banquets, special lunches and parties.
- This BPA-free cup is made from #2 plastic, which can be recycled in most areas; check locally for more information.
- Available in a nice selection of colors to best match your party decorations.
- Size: holds 12-oz.



Email



Chat



Hide



1. Nine Eagles Promotions – Open Front Uniform Vest (poly-cotton, many colors) \$22.45, includes one color screen printing. Set-up and additional color for logo up to \$150.



2. Nine Eagles Promotions - No Stripe Safety Vest (mesh, two bright colors) \$10.95



3. Nine Eagles Promotions - Vest
(mesh, many colors) \$10.43



4. Nine Eagles Promotions - Adult
Volunteer Activity Vest Supermarket
Uniform Vests \$11.69



5. Nine Eagles Promotions - Christine
C2 Cotton Twill Cobbler Apron (poly-
cotton, many colors) \$14.09 Full color
print



6. 4Imprint.com \$20.50