



# Eagan - Inver Grove Heights

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## Watershed Management Organization

### AGENDA

#### BOARD OF MANAGERS MEETING

##### **Eagan Maintenance Facility**

3501 Coachman Point

Eagan, MN 55122

**February 4, 2020 at 5:30 P.M.**

- I. Call to Order
- II. Approval of Agenda
- III. Election of Officers
- IV. Consent Agenda (*Acted with one motion unless a manager requests an item be discussed*)
  - A. Minutes of October 15, 2020 Meeting\*
  - B. Invoices for Payment\*
  - C. February 4, 2020 Year-to-Date Financial Summary\*
  - D. December 31, 2020 Year-End Financial Summary\*
- V. Watershed Based Implementation Funding\*
  - a. FY 2019 Update
    - i. Schulze Lake Alum Treatment
    - ii. Eagan Pond DP-3 Iron Enhanced Sand Filter
  - b. FY 2021 Convene Meetings and Delegation
- VI. School District 191 Programming\*
- VII. Landscaping for Clean Water 2019 Review\*
- VIII. Draft 2019 Annual Report\*
- IX. Draft 2021 Budget\*
- X. Master Water Stewards Activity Updates
- XI. Community Updates
- XII. Agenda Items for April 21, 2020 Meeting
- XIII. Adjournment

* Materials included in packet
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***A Joint Powers Organization of the Cities of Eagan and Inver Grove Heights***

3830 Pilot Knob Road, Eagan, MN 55122-1810

Phone: (651) 675-5300

# EAGAN-INVER GROVE HEIGHTS WATERSHED MANAGEMENT ORGANIZATION

## MINUTES BOARD OF MANAGERS MEETING October 15, 2019

The Eagan-Inver Grove Heights Watershed Management Organization (WMO) Board of Managers (Board) met at the Inver Grove Heights City Hall, 8150 Barbara Ave, Inver Grove Heights, Minnesota.

### **Board Managers Present:**

Joe Reymann, Chair	Appointed by City of Eagan
Sharon Lencowski	Appointed by City of Inver Grove Heights
Jennifer Workman-Jesness	Appointed by City of Eagan

### **Others Present:**

Steve Dodge	Assistant City Engineer, City of Inver Grove Heights
Gregg Thompson	Watershed Specialist, City of Eagan
Joe Barten	Resource Conservationist, Dakota County Soil and Water Conservation District

### **I. Call to Order**

Chair Reymann called the meeting to order at 5:30 p.m.

### **II. Adopt Agenda**

Lencowski noted that the BMP brochure was not on the agenda and Workman-Jesness replied that it was on hold until a future meeting.

**Motion by** Reymann, second by Lencowski, to approve the agenda. Motion carried.

### **III. Approve Consent Agenda**

#### **A. Minutes of August 20, 2019 Meeting**

Lencowski noted that she is already included as an authorized signatory.

#### **B. October 15, 2019 Year-to-Date Financial Summary**

**Motion by** Lencowski, second by Workman-Jesness, to approve the consent agenda. Motion carried.

### **IV. Audit in 2020**

Barten explained the need for an audit and the process to publish the request in the newspaper, receive quotes, and select an auditor. Peterson Company has done the Dakota County SWCD and Lower Mississippi River WMO audits and Barten will reach out to them directly asking for a bid.

**Motion by** Workman-Jesness, second by Lencowski, to authorize the Administrator to solicit quotes for audit services in 2020, select an auditor based on qualifications and lowest quotes received, and engage with the selected auditor to begin the State required audit process. Motion carried.

### **V. SWCD Work Plan for 2020**

Barten noted that the draft work plan for services provided to the WMO by the Dakota County SWCD is provided in the packet. The amount shown is a not-to-exceed amount, with the understanding that individual hourly task amounts may change between categories as the year progresses. The Board

discussed whether more time should be added to the rainbarrel program and it was noted that much of the administrative work is covered under a separate grant.

**Motion by** Lencowski, second by Workman-Jesness, to approve the work plan as provided. Motion carried.

**Motion by** Workman-Jesness, second by Lencowski, to authorize the Board Chair to execute an agreement with the Dakota County SWCD for 2020 services on behalf of the WMO Board. Motion carried.

#### **VI. Meeting Schedule for 2020**

The Board discussed changing the February meeting date to the 4<sup>th</sup>.

**Motion by** Workman-Jesness, second by Lencowski, to approve the 2020 meeting schedule with the February date change as noted. Motion carried.

#### **VII. Rainbarrel Program Survey Update**

The Board discussed the results of the survey provided in the packet. Reymann noted that the spigot was problematic as well as the diverter kit with different manufacturers. It may be useful to further explain how to modify the diverter kit in the future and provide more hands-on help with installation. Thompson will sent out information on the Master Water Steward program to rainbarrel participants. Overall, the program was encouraging and the plan is to again distribute 66 barrels.

#### **VIII. Neighborhood Meetings Review**

Workman-Jesness provided an update on neighborhood meetings held, specifically for Lake Carlson, with Senator Jim Carlson in attendance. Thompson provided an update on alum treatment community meetings and, projects updates, and options for iron enhanced sand filters at Carlson Lake.

#### **IX. Newsletter Articles Update**

An article was published in the Sun Newspaper regarding the WMO's tote bags.

#### **X. Outreach Update – Girl Scouts**

Workman-Jesness presented at the September Girls Scouts meeting on ideas for water resources projects that could help the Scouts reach their requirements. These included drain cleaning, tote bags, raingardens, or rainbarrels. She will meet with the Scouts of America with the same information.

#### **XI. Master Water Stewards Activity Updates**

Lencowski shared some of the activities she has been involved with for the LMRWMO MWS's in helping to coordinate volunteering and projects. Reymann met with the Eagan Task Force on Parks where they discussed improving handicap accessibility and multi-modal transportation, as well as access to water.

#### **XII. Community Updates**

Thompson provided updates on City of Eagan projects, iron enhanced sand filter projects, the 2020 capital improvements projects, and noted that the City can now do design for 2 year projects, which will make project delivery easier. Dodge noted that The City of Inver Grove Heights is preparing a new project delivery system to plan out projects earlier, he explained some of the upcoming 2020 projects, noted that six curb cut retrofit inlets were installed in 2019.

#### **XIII. Upcoming Meeting**

The Board discussed the need to hold a December 2019 meeting. It was decided that a December meeting was not necessary and that the only order of business would be payment to the Dakota County SWCD for billings.

**Motion by** Workman-Jesness, second by Lencowski, to authorize payment to the Dakota County SWCD, in an amount up to \$15,000.00, prior to the next WMO meeting, pending approval by the WMO treasurer. Motion carried.

**XIV. Agenda Items for Next Meeting**

- Election of Officers
- Communication plan review
- Annual report
- Audit update

**XV. Adjournment**

Motion by Lencowski, Second by Workman-Jesness to adjourn the meeting. Meeting adjourned at 7:00 pm.

**Remit To:**

CITY OF EAGAN  
3830 PILOT KNOB ROAD  
EAGAN MN 55122  
651 675-5021

**Billing Address:** 146337  
EAGAN - INVER GROVE HEIGHTS WMO  
ATTN: ERIC MACBETH  
EAGAN MN 55122

**INVOICE****7292****Invoice Date 1/10/2020****Due Date 2/10/2020****Page: 1**

Item	Remark	Amount
001	WMO 2019	2,460.00
<b>Total Amount Invoiced</b>		2,460.00
<b>Tax Amount</b>		
<b>Balance Due</b>		2,460.00



**Dakota County Soil & Water  
Conservation District**  
**Farmington, MN 55024**

# Invoice

DATE	INVOICE #
10/22/2019	2935

BILL TO

Eagan-Inver Grove Heights WMO  
C/O Eric Macbeth  
3501 Coachman Point Road  
Eagan, MN 55122

Reference	TERMS

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
	July - September 2019			
E-IGH WMO	ADMINISTRATION: General Administration, Financial Tasks, Board Meeting Coordination (August 20, October 15), General Correspondence, Landowner Assistance, Grant Training, UMN Stormwater Survey, Lawns to Legume Program Research, Rain Barrell Survey Sent.	22.5	80.00	1,800.00
E-IGH WMO	Paper, Printing, Postage.		50.00	50.00
E-IGH WMO	EDUCATION AND OUTREACH ASSISTANCE: Website Updates and Maintenance.	0.5	80.00	40.00
E-IGH WMO	Website Hosting Fee (Quarterly).		50.00	50.00
E-IGH WMO	Landscaping for Clean Water Grants Maiers, Lefaive, Plessner, Wilder, Olson, Nicolai	6	250.00	1,500.00
E-IGH WMO	Landscaping for Clean Water Grants Technical Assistance Maiers, Lefaive, Plessner, Wilder, Olson, Nicolai	6	500.00	3,000.00
E-IGH WMO	Other FRP for Legal Services Bids Expense		51.00	51.00
			<b>Total</b>	<b>\$6,491.00</b>



Dakota County Soil & Water  
Conservation District

4100 220th Street W., Suite 102

Farmington, MN 55024

# Invoice

DATE	INVOICE #
12/31/2019	2960

BILL TO

Eagan-Inver Grove Heights WMO  
C/O Eric Macbeth  
3501 Coachman Point Road  
Eagan, MN 55122

Reference

TERMS

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
	October - December 2019			
E-IGH WMO	ADMINISTRATION: General Administration, Financial Tasks, Board Meeting Coordination (October 15).	4.5	80.00	360.00
E-IGH WMO	Paper, Printing, Postage, RFP for Audit Services		88.25	88.25
	EDUCATION AND OUTREACH ASSISTANCE:			
E-IGH WMO	Website Updates and Maintenance.	1	80.00	80.00
E-IGH WMO	Website Hosting Fee (Quarterly).		50.00	50.00
E-IGH WMO	Landscaping for Clean Water Grants Wachter, Kurt, Fehlandt, Weaver	4	250.00	1,000.00
E-IGH WMO	Landscaping for Clean Water Grants Technical Assistance Wachter, Kurt, Fehlandt, Weaver	4	500.00	2,000.00
			Total	\$3,578.25



Dakota County Soil & Water  
Conservation District

4100 220th Street W., Suite 102

Farmington, MN 55024

# Invoice

DATE	INVOICE #
12/31/2019	2914

BILL TO

Eagan-Inver Grove Heights WMO WBF  
C/O Eric Macbeth  
3501 Coachman Point Road  
Eagan, MN 55122

Reference

TERMS

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
E-IGH WM...	Watershed Based Funding Grant April 7 to December 31, 2019			
E-IGH WM...	Grant Administration: Draft Dakota County Joint Powers Agreement	1	62.65	62.65
E-IGH WM...	Lake Feasibility Study:			0.00
	1.00 Hours at BWSR Required Billable Rate.			
Thank you.			Total	\$62.65





IV. D. Year-End Financial Summary

E-IGHWMO 2019 Year-End		Actual Revenues						
ESTIMATED REVENUES	Budget	Jan 1 - Feb 12 2019	Feb 13 - Apr 9 2019	Apr 10 - Jun 18 2019	Jun 19 - Aug 20 2019	Aug 21 - Oct 15 2019	Oct 16 - Dec 31 2019	Year End Totals
<b>Member City Assessments</b>								
Eagan	\$40,307.00		\$40,306.61					\$40,306.61
Inver Grove Heights	\$1,168.00		\$1,168.39					\$1,168.39
<b>Watershed Based Funding Grant</b>								
50% initial amount	\$62,080.00							\$0.00
40% upon expenditure of initial	\$49,664.00							\$0.00
10% upon grant completion	\$12,416.00							\$0.00
<b>Other</b>	\$0.00			\$1,105.50				\$1,105.50
<b>Use of Fund Balance</b>	\$7,975.00							\$0.00
<b>TOTAL</b>	<b>\$173,610.00</b>		<b>\$41,475.00</b>	<b>\$1,105.50</b>				<b>\$42,580.50</b>
<b>ESTIMATED EXPENSES</b>	<b>Budget</b>							
<b>Work Program</b>								
A. File Annual Activity Report, Finance Report and Audit	\$2,000.00							\$0.00
B. Publish/Distribute Annual Newsletter or Communication	\$300.00							\$0.00
C. Maintain Web Site	\$600.00			\$450.00	\$130.00			\$580.00
D. Board Education	\$1,000.00							\$0.00
E. Implement Watershed Plan								
1. Organization Identity	\$1,500.00				\$110.34			\$110.34
2. Metrics for Tracking Activities	\$500.00							\$0.00
3. Neighborhood Scale Education	\$500.00							\$0.00
4. Support Existing Programs (LCW,CLIMB,MWS)	\$18,550.00				\$4,800.00			\$4,800.00
5. General Education (i.e. Library Backpacks, Rainbarrels)	\$1,000.00			\$400.79	\$4,158.00			\$4,558.79
<b>Organizational Administration</b>								
Staff Services (general)	\$19,000.00		\$625.00	\$5,930.00	\$2,890.00			\$9,445.00
Engineering and Consulting Services (general)	\$4,000.00							\$0.00
Legal Consulting Services (general)	\$500.00		\$422.00	\$45.00				\$467.00
<b>Watershed Based Funding Grant</b>								
Administration	\$6,208.00	\$382.66		\$908.43				\$1,291.09
Projects	\$117,952.00							\$0.00
<b>TOTAL</b>	<b>\$173,610.00</b>	<b>\$382.66</b>	<b>\$1,047.00</b>	<b>\$7,734.22</b>	<b>\$12,088.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,252.22</b>
<b>Balance</b>	<b>\$129,021.60<sup>1</sup></b>	<b>\$128,638.94</b>	<b>\$169,066.94</b>	<b>\$162,438.22</b>	<b>\$150,349.88</b>	<b>\$150,349.88</b>	<b>\$150,349.88</b>	<b>\$21,328.28</b>
1 = 2018 Balance Carry Over								

**FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM****PAYEE AND COST INFORMATION**Name: Dakota County - Lebanon Hills SWA - Schulze Lake Alum TreatmentAddress: 14955 Galaxie AveCity, State, Zip: Apple Valley, MN 55124Contract No.: Watershed Based Funding GrantTotal Amount Authorized:  
(from contract)\$29,488

Practice	Quantity	Unit	Unit Rate	Total
Alum - Dose #1 Request				\$15,110.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

**PAYMENT REQUEST:****\$15,110.00**

I certify that this is an accurate and true summation of the above project.

Payee SignatureDate**PAYMENT AND CERTIFICATION INFORMATION**

A. Type of request (partial or final): Partial

B. Payment amount requested: \$15,110.00

C. Total Amount Authorized: \$15,110.00

D. Total previous partial payments: \$0.00

E. Amount available (C - D) \$15,110.00

**Amount Approved for This Voucher:****\$15,110.00**

(cannot exceed Total Amount Authorized)

**Technical Certification**

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

**Administrative Certification**

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Technical Assistance ProviderAdministrative Sign-offDateDate



**PLM Lake and Land Management Corp.**  
**Midwest Region**  
**P.O. Box 438**  
**Howard City, MI 49329**

# INVOICE

PHONE: 218-270-3338  
FAX: 866-527-6399

EMAIL: [servicemw@plmcorp.net](mailto:servicemw@plmcorp.net)  
WEBSITE: [www.plmcorp.net](http://www.plmcorp.net)

<b>Date:</b>	10/3/2019
<b>Invoice #:</b>	15746

**Bill To Address**

Dakota County Parks Natural Resources  
Joseph Walton  
14955 Galaxie Avenue  
Apple Valley, MN 55124

Quantity	Description	Rate	Amount
1	Alum Treatment of Schulz Lake in Lebanon Hills Regional Park <b>October 3rd 2019</b>  Dakota County Contract #C0031966	15,110.00	15,110.00
<b>TOTAL</b>			<b>\$15,110.00</b>

PLEASE DETACH AND RETURN BOTTOM PORTION WITH PAYMENT

## REMITTANCE

**Bill To Address**

Dakota County Parks Natural  
Resources  
Joseph Walton  
14955 Galaxie Avenue  
Apple Valley, MN 55124

**Lake Address**

Schulz Lake  
Lebanon Hills Regional Park  
860 Cliff Road  
Eagan, MN 55123

<b>Date:</b>	10/3/2019
<b>Invoice #:</b>	15746
<b>Terms:</b>	Net 45
<b>Due Date:</b>	11/17/2019
<b>Balance Due:</b>	<b>\$15,110.00</b>

☐ Please check box if address is incorrect or has changed and correct necessary changes.

**AMT ENCLOSED:**

To pay your invoice online please visit [www.plmcorp.com/payinvoiceonline](http://www.plmcorp.com/payinvoiceonline), or you may call 218-270-3338 to pay by phone. There will be a 3% card processing fee.

**Midwest Region**

## Payable Transactions Paid by Vendor

Invoice Number	Check Date	Check #	Post Date	Due Date	Description	Product ID	Contract	Vendor Account	PO #	Invoice Date	Tax Code	Amount
<b>P0096374 PLM LAKE and LAND MANAGEMENT CORP</b>												
15746	10/11/2019	00144295	10/10/2019	10/03/2019	Alum Treatment of Schulz Lake		C0031966		C0031966	10/03/2019	SAL	15,110.00
<b>Total PLM LAKE and LAND MANAGEMENT CORP</b>												<b>15,110.00</b>
<b>Grand Total</b>												<b>15,110.00</b>

Selection Criteria N/A

End of Report

**FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM****PAYEE AND COST INFORMATION**Name: City of Eagan - Le May Lake TMDL - Iron enhanced Sand Filter (IESF)Address: 3830 Pilot Knob RdCity, State, Zip: Eagan, MN 55122Contract No.: Watershed Based Funding Grant Total Amount Authorized: \$29,488  
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
IESF - Pay Request #1				\$64,229.74
IESF - Pay Request #2				\$244,794.91
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

**PAYMENT REQUEST:** **\$309,024.65**

I certify that this is an accurate and true summation of the above project.

Payee Signature \_\_\_\_\_

Date \_\_\_\_\_

**PAYMENT AND CERTIFICATION INFORMATION**

A. Type of request (partial or final): Final

B. Payment amount requested: \$29,488.00

C. Total Amount Authorized: \$29,488.00

D. Total previous partial payments: \$0.00

E. Amount available (C - D) \$29,488.00

**Amount Approved for This Voucher:****\$29,488.00**

(cannot exceed Total Amount Authorized)

**Technical Certification**

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

**Administrative Certification**

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider \_\_\_\_\_

Administrative Sign-off \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_



## REQUEST FOR PAYMENT

DATE: July 17, 2019 FOR PERIOD: July 8, 2019 TO: July 17, 2019

PROJECT: Pond DP-3 Improvements

CITY PROJECT NOS: 1323

CONTRACT NO: 19-05

SPECIFIED CONTRACT COMPLETION DATE: August 15, 2019

CONTRACTOR: S.M. Hentges and Sons Inc.  
ADDRESS: 650 Quaker Avenue  
Jordan, MN 55352

REQUEST FOR PAYMENT NO.: 1

### SUMMARY:

1. Original Contract Amount	\$ 439,880.30
2. Contract Revisions/Alterations Change Orders	\$ -
3. Revised Contract Amount	\$ 439,880.30
4. Value Completed to Date	\$ 35,510.25
5. Material on Hand	\$ 32,100.00
6. Amount Earned	\$ 67,610.25
7. Less Retainage <u>5%</u>	\$ 3,380.51
8. Sub-Total	\$ 64,229.74
9. Liquidated Damages	\$ -
10. Less Amount Paid Previously	\$ -
11. TOTAL AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>1</u>	\$ 64,229.74

Approved By: City of Eagan

[Signature] 7/23/19  
City Engineer / Date

Recommended for Approval By:

[Signature] 7-22-19  
Project Coordinator / Date

Finance Department / Date

[Signature] 7-22-19  
Contractor / Date



## REQUEST FOR PAYMENT

DATE: September 12, 2019 FOR PERIOD: July 17, 2019 TO: September 12, 2019

PROJECT: Pond DP-3 Improvements

CITY PROJECT NOS: 1323

CONTRACT NO: 19-05

SPECIFIED CONTRACT COMPLETION DATE: August 15, 2019

CONTRACTOR: S.M. Hentges and Sons Inc.  
ADDRESS: 650 Quaker Avenue  
Jordan, MN 55352

REQUEST FOR PAYMENT NO.: 2

### SUMMARY:

1. Original Contract Amount		\$	439,880.30
2. Contract Revisions/Alterations		\$	-
Change Orders	\$	17,675.00	
3. Revised Contract Amount		\$	457,555.30
4. Value Completed to Date		\$	293,189.10
5. Material on Hand		\$	32,100.00
6. Amount Earned		\$	325,289.10
7. Less Retainage <u>5%</u>		\$	16,264.46
8. Sub-Total		\$	309,024.65
9. Liquidated Damages		\$	-
10. Less Amount Paid Previously		\$	64,229.74
11. TOTAL AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u>		\$	244,794.91

Approved By: City of Eagan

Jim Smith 9/13/19  
City Engineer / Date

Recommended for Approval By:

Colin M. Smith 9-12-2019  
Project Coordinator / Date

Finance Department / Date

Sal W. Anderson 9/13/19  
Contractor / Date



12/13/19

## Metro Area Watershed-Based Funding Implementation Program

The purpose of Watershed-based Implementation Funding is to supplement existing funding to accelerate clean water activities (practices, projects, and programs) toward advancing Minnesota's water resources goals through prioritized and targeted cost-effective actions with measurable water quality results. In the Seven-county Metropolitan Area (Metro), only activities identified in the implementation section of a watershed management plan developed under Minnesota Statutes §103B.231, §103B.101, Subd. 14 or §103B.801, county groundwater plans authorized under §103B.255, or Metro soil and water conservation district annual work plans authorized under §103C.331 are eligible for funding. These plans are collectively referred to as "local plans" in this document.

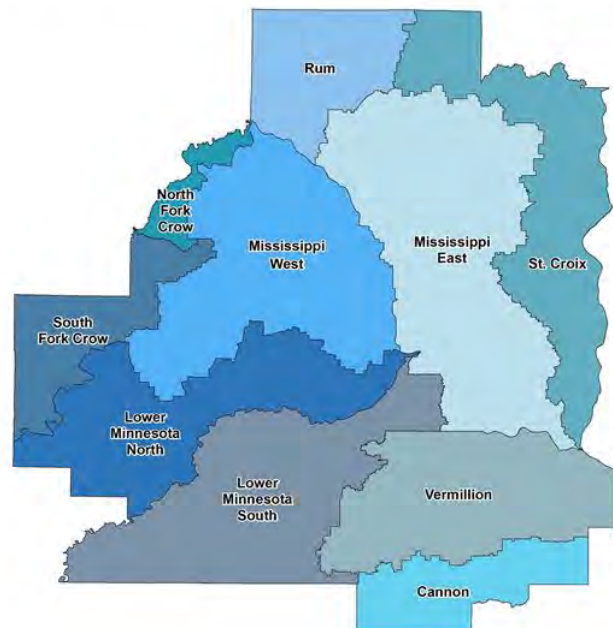
### Distribution Process

For purposes of this document, the group of participants in each allocation area (see map) will be called a partnership (e.g. the Mississippi River West Watershed Implementation Partnership). Each partnership will include one representative (participant) from each watershed district, watershed management organization, soil and water conservation district, county with a county groundwater plan, and at least two municipalities within the allocation area.

The purpose of Watershed-based Implementation Funding is to supplement existing funding to ensure the most critical clean water activities are being accomplished - not to simply distribute funds among all participants. The partnership will coordinate to develop a Watershed-based Implementation Funding budget request (budget request) for submittal to BWSR that is **prioritized, targeted and measurable**.

To assist in the development of the budget request, BWSR staff will initiate and facilitate the meeting of the partnership in later winter/spring and may be available to facilitate subsequent meetings per partnership request. For the purposes of this document, these meetings are referred to as Convene Meetings. Each partnership must meet at a minimum

**Twin Cities Metro Area Allocation Map for the Watershed-based Implementation Funding Program**



of one time prior to submitting a budget request. The BWSR Board Conservationist and/or Clean Water Specialist must be included at each meeting.

## Prerequisites for the Convene Meetings

***Prior to the initial meeting, individual organizations must identify who will be their representative to the partnership in development of the budget request.*** Each watershed district, watershed management organization, soil and water conservation district, county with a county groundwater plan, and at least two municipalities within the allocation area will have one decision making representative. To help the representative prepare for the Convene Meetings (see below), organizations may also want to:

1. Discuss the organization's ability, policies, and procedures for committing to the required 10% match for these funds.
2. Review and discuss the Watershed-based Implementation Funding Policy and the local plan of the organization to determine if there are priorities or activities in the local plan, consistent with the policy, for the representative to emphasize at the Convene Meetings.
3. Review the FY20-21 Metro Watershed-based Implementation Funding Project Template (attached).

## Convene Meetings

The initial meeting of the partnership and any subsequent meeting will be called a Convene Meeting. At these meeting(s), the partnership will jointly:

1. Agree on a method for making decisions (e.g. majority, super-majority, or consensus)
2. Establish criteria the partnership will use to select activities to include in the budget request. In selecting activities, participants of the partnership must consider how they will:
  - **Prioritize** surface water and groundwater resources and/or issues from individual local plans. At a minimum, each partnership should consider the high-level priorities of the Nonpoint Priority Funding Plan (NPFP; <https://bwsr.state.mn.us/sites/default/files/2019-01/180827%20FINAL%202018%20NPFP.pdf>):
    - Restore those waters that are closest to meeting state water quality standards
    - Protect those high-quality unimpaired waters at greatest risk of becoming impaired
    - Restore and protect water resources for public use and public health, including drinking water

The partnership should also consider overarching regional priorities within the watershed when establishing priorities.

- **Target** implementation activities that will be most effective for addressing prioritized resources and issues. At a minimum, each partnership should consider incorporating the following NPFP criteria into their decision-making process for projects:
  - *Measurable effects*
  - *Cost-effectiveness*
  - *Multiple benefits*
  - *Longevity of proposed activity*

- *Organization Capacity to deliver*
- *Project readiness and urgency*

The partnership may also want to consider additional criteria such as land use, soils, surface water types, demographics when targeting. For programs (soil health, outreach, etc.) and pre-implementation site investigations and assessments (e.g. subwatershed analyses, feasibility studies, etc.), the partnership may want to use different criteria than those used for projects or practices.

- **Measure** the benefit of planned implementation activities on water resource goals. Actions must have estimated measurable outcomes associated with them.
3. Review and decide on the highest priority, targeted, and measurable practices, projects and programs to be submitted to BWSR as a budget request (see submittal process below). BWSR has developed a project template for participants to consistently describe individual practices, projects and/or programs from their local plans and to facilitate consideration of these activities by the partnership. All practices, projects and programs must be eligible.

To determine eligibility of proposed projects, see the Watershed-based Implementation Funding Policy ([https://bwsr.state.mn.us/sites/default/files/2019-10/190925\\_Final\\_Watershed\\_Based\\_Funding\\_Policy.pdf](https://bwsr.state.mn.us/sites/default/files/2019-10/190925_Final_Watershed_Based_Funding_Policy.pdf)). If there are questions regarding eligibility, BWSR field staff should be consulted as early as possible.

4. Identify whether the budget request will be implemented through a single fiscal agent and one grant agreement in the allocation area or through multiple fiscal agents and grant agreements. Note: Unlike the pilot program, no backup projects, programs, or practices will be allowed to be submitted with the budget request. If an activity is unable to be completed within the grant period, BWSR will work with the grantee as outlined in the Grants Administration Manual (<https://bwsr.state.mn.us/gam>), which may include returning the funds to the state.

The goal of the initial Convene Meeting will be to complete items 1 and 2 above. Depending on the criteria the partnership selects for deciding on activities to include in the budget request, items 3 and 4 above may need additional time for partners to review their plans and hold subsequent meetings to finalize the budget request.

### Submittal of the Budget Request

Once the highest priority, targeted, and measurable practices, projects and programs have been agreed upon by the partnership (step 3 above), each partnership will submit the corresponding templates to BWSR. The entities or single fiscal agent for each partnership (step 4 above) will then be responsible for submitting an eLINK budget request to BWSR. Once the eLINK budget request is approved by BWSR, entities or a single fiscal agent will be responsible for completing an eLINK Work Plan, which is approved by the Board Conservationist, no later than March 30, 2021. More detailed guidance regarding the budget request submittal will be provided.

### Timeline

- Winter/spring 2020: Convene meetings initiated.

- July 1, 2020: Metro Watershed-based Implementation Fund become available.
- January 2021: Budget requests recommended to be completed no later than this time in order to provide enough time to develop eLINK Work Plan by deadline.
- March 30, 2021: Deadline for completing eLINK Work Plan.
- December 31, 2023: Grant agreement expiration date.

## Additional Information

Table 1 below provides the allocations from BWSR to the watershed areas for the 2020-2021 biennium.

**Table 1: Allocation Amounts per Watershed Area, 2020-2021 Biennium**

<b>Watershed</b>	<b>Allocation</b>
Rum	\$366,982
Lower St. Croix	\$793,461
Mississippi (East)	\$1,085,485
Mississippi (West)	\$874,153
Vermillion	\$650,684
Cannon	\$305,293
Lower Minnesota (North)	\$673,699
Lower Minnesota (South)	\$829,075
South Fork Crow	\$330,063
North Fork Crow	\$91,105

## Frequently Asked Questions

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### **Q1: Projects identified in Metropolitan Groundwater plans are considered eligible. How will these projects be compared to surface water projects?**

**A:** Prioritization between groundwater and surface water will be decided by the local partnership. Funding is intended to be holistic and flexible so priorities and projects for each can be included in the budget request if the partners agree on prioritizing both.

### **Q2: Are cities and townships within the 7-County Metro Area eligible for this funding?**

**A:** Cities and townships with approved local water plans under Minn. Stat. 103B.235 are eligible to receive funds. However, eligible activities must be identified in the implementation section of a state approved, locally adopted comprehensive watershed management plan developed under Minnesota statutes §103B.101, Subd. 14 or §103B.801, watershed management plan required under §103B.231, county groundwater plan authorized under §103B.255, or Metro soil and water conservation district annual work plan authorized under §103C.331 and the activity must have a primary benefit towards water quality.

### **Q3: Can cities and townships, or Joint Powers Watershed Management Organizations (JPA WMOs) representing those cities and townships, participate in metro convene meetings?**

**A:** As identified in Section 1 of the Watershed-based Implementation Funding Policy, participants, including one representative from each watershed district, watershed management organization, soil and water conservation district<sup>1</sup>, county with a county groundwater plan, and at least two municipalities, must coordinate within the designated watershed-based funding boundaries to develop a watershed-based funding budget request that is prioritized, targeted and measurable.

### **Q4: Are activities identified in a City Water Plan considered eligible?**

**A:** The policy for this pilot programs requires eligible activities to be identified in the state approved, locally adopted comprehensive watershed management plan developed under Minnesota statutes §103B.101, Subd. 14 or §103B.801, watershed management plan required under §103B.231, county groundwater plan authorized under §103B.255 or Metro soil and water conservation district annual work plans authorized under §103C.331 and have a primary benefit towards water quality. If the activity in a City Water Plan is also identified in the plans listed in section 3 of the policy, it is eligible.

### **Q5: Three watersheds span metro and non-metro boundaries (ex. Cannon River, Lower St. Croix River and Rum River). Does funding from a metro allocation area that is a part of this type of watershed only go to practices, projects, or programs within the metro area, or can it be spent outside the metro allocation border by a participating partner within the non-metro allocation area of the watershed?**

**A:** The Watershed-based funding policy requires that eligible activities be identified in the state approved, locally adopted comprehensive watershed management plan developed under Minnesota

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<sup>1</sup> Including Hennepin and Ramsey Counties if they have an annual work plan authorized under Minn. Statute 103C.331.

statutes §103B.101, Subd. 14 or §103B.801, watershed management plan required under §103B.231, or county groundwater plan authorized under §103B.255 or Metro soil and water conservation district annual work plans authorized under §103C.331 but does not specify that the activity must occur within the 7 County Metro.

If a comprehensive watershed management plan has been approved by BWSR, locally adopted and an implementation agreement is in place, metro allocation dollars may be spent outside of the metro boundary if there is agreement amongst the metro partnership.

**Q6. If a WMO or WD has a current plan that is expired, is the local government able to receive funding?**

**A:** No.

**Q7. How are the different plans defined as current?**

**A:** Watershed management organizations and metro watershed districts plans are not current if the management plan is more than 10 years beyond the BWSR plan approval date unless the plan states a lesser period of time.

**Q8. Can Watershed-based implementation funding pay for staff time?**

**A:** Yes. Eligible activities can consist of structural practices and projects; non-structural practices and measures, program and project support, and grant management and reporting.

**Q9. When does a feasibility study have to be completed if implementing an in-lake management project with Watershed-based funds?**

**A:** A feasibility study must be completed, reviewed and approved by BWSR staff prior to funds being spent on the in-lake management activities.

**Q10. What happens if the partnership decides to do multiple grant agreements and one local government is not able to use the funds allocated to them?**

**A:** It depends. If the grantee has an additional project(s) that is similar in nature or has been included in the collaborative work request, the work plan could be revised, or the grant agreement amended. Please refer to the "[Grant Agreement Amendments and Work Plan Revisions](#)" section of the BWSR Grants Administration Manual.

If a local government has no additional projects, then the funds would need to be returned to BWSR and will be redistributed through the Watershed-based Implementation Funding program.

## FY20-21 Metro Watershed-based Implementation Funding Activity\* Template

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Entity Requesting Funding:	
Name of Project	
Funding Request	
Water Resource	
Resource or Issue Goal	
Anticipated Outcome(s) of project.	
Progress project will make toward resource or issue goal	
Plan Reference	
Description/Abstract	<i>Include the resource or issue project is addressing and a short description of the project itself.</i>



How will you measure success?	
Would this project still happen without Watershed-based Implementation funding?	

Note: if activity\* (*practice, program or project*) is selected for funding, will need to clearly articulate how the funding is supplemental.

## Water Quality Education

Themes explored in presentations to Echo Park Elementary students:

### 1. Water systems

- Connections/distinctions between drinking water, waste water, and storm water systems

### 2. Storm water characteristics

- Storm water can soak into the ground (pervious/natural areas), or travel to nearby water bodies in the form of runoff (impervious/urban areas)

### 3. Negative environmental impacts of runoff

- Excess runoff:
  - Transports pollutants into ponds, lakes, and rivers
  - Causes flooding
  - Causes erosion
- Local perspective – Where does runoff from your school drain?

### 4. Runoff reduction methods

- Reducing runoff can have a positive impact on the environment
  - Methods the City of Burnsville uses
  - Actions you can take at home and in the community



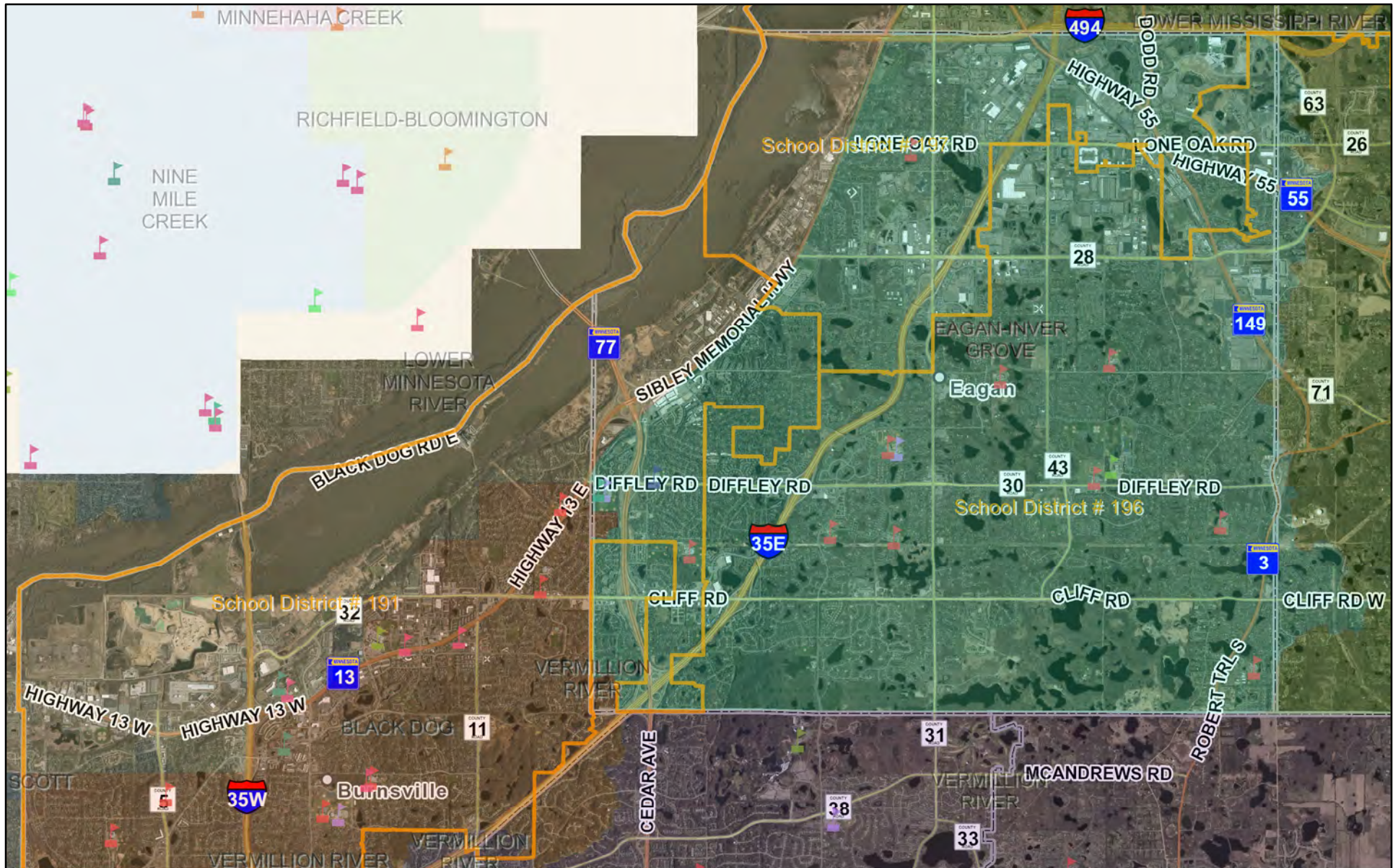
### Contact information

Caleb Ashling  
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(952) 895-4543

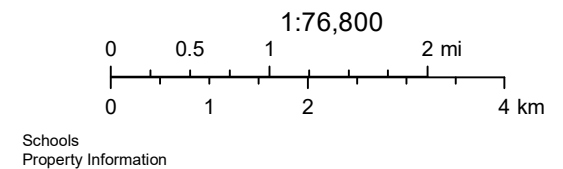
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[Linnea.wier@burnsvillemn.gov](mailto:Linnea.wier@burnsvillemn.gov)  
(952)895-4518

Curt Coudron  
Project Management Supervisor, Dakota County Soil & Water Conservation District  
[Curt.coudron@co.dakota.mn.us](mailto:Curt.coudron@co.dakota.mn.us)  
(651) 480-7777

# District 191 and E-IGHWMO Map



January 17, 2020



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.



# 2019 LANDSCAPING FOR CLEAN WATER PROGRAM SUMMARY



**ENGAGING LANDOWNERS  
TO PROVIDE THEM THE SKILL  
AND RESOURCES NEEDED TO  
IMPROVE WATER QUALITY  
IN THEIR COMMUNITIES.**

## LANDSCAPING FOR CLEAN WATER



“Don’t let limited knowledge of gardening and plants stop you! The staff was so helpful, that even someone with very little experience with gardening or planting can create a beautiful garden!”

- 2019 Participant



LAYOUT



MIDPOINT



FINAL PROJECT

### 2019 BY THE NUMBERS

- 103 INDIVIDUALS PARTICIPATED IN 2 NEW MAINTENANCE WORKSHOPS
- 424 INDIVIDUALS PARTICIPATED IN 11 INTRODUCTORY WORKSHOPS
- 209 PROJECTS DESIGNED IN 10 DESIGN COURSES
- 77 RAINGARDENS & NATIVE GARDENS INSTALLED (85 LAYOUTS)
- 100% THOUGHT THE DESIGN COURSES WERE *EXCELLENT OR GOOD*
- 91% INTERESTED IN PUTTING IN ANOTHER PROJECT



**500th  
Landscaping for Clean  
Water Project Installed!**

“It is awesome. Please keep spreading the word about the benefits of planting native plants. Your grant money is going towards a worthy cause. Thanks for this program.”

-2019 Participant



### 2019 FINANCIAL CONTRIBUTORS

**Black Dog**  
Watershed Management Organization

 **Eagan - Inver Grove Heights**  
Watershed Management Organization

 **LOWER MINNESOTA RIVER  
WATERSHED DISTRICT**

**LMR WMO**  
LOWER MISSISSIPPI RIVER  
WATERSHED MANAGEMENT ORGANIZATION

**North Cannon River**  
  
Watershed Management Organization

  
**Vermillion River**  
watershed  
reflecting life

# 2019 LANDSCAPING FOR CLEAN WATER PROGRAM SUMMARY

The Landscaping for Clean Water program includes educational workshops, design courses where residents plan their project, and grants that include both cost-share incentives and on-site technical assistance. This process makes it possible for participants to design and install raingardens, native gardens or shoreline restorations that make an impact on local water quality and provide pollinator habitat!

Below is a summary of the 2019 participants by City.

## Apple Valley

Intro workshop participants	63
Projects designed in class	41
Installed raingardens	4
Installed native gardens	6

## Burnsville

Intro workshop participants	90
Projects designed in class	57
Installed raingardens	15
Installed native gardens	4
Installed shoreline planting	1

## Eagan

Intro workshop participants	80
Projects designed in class	47
Installed raingardens	9
Installed native gardens	1

## Farmington

Intro workshop participants	5
Projects designed in class	5
Installed raingardens	2
Installed native gardens	1

## Hastings

Intro workshop participants	12
Projects designed in class	6
Installed raingardens	1
Installed native gardens	1

## Inver Grove Heights

Intro workshop participants	21
Projects designed in class	11
Installed raingardens	4
Installed native gardens	2

## Lakeville

Intro workshop participants	47
Projects designed in class	32
Installed raingardens	5
Installed native gardens	1

## Mendota Heights

Intro workshop participants	33
Projects designed in class	19
Installed raingardens	2
Installed native gardens	4

## Rosemount

Intro workshop participants	21
Projects designed in class	11
Installed raingardens	3
Installed native gardens	1

## South Saint Paul

Intro workshop participants	16
Projects designed in class	9
Installed raingardens	3

## West Saint Paul

Intro workshop participants	19
Projects designed in class	11
Installed raingardens	4
Installed native gardens	1

## Also Installed in Dakota County

Raingarden - Greenvale Twp.	1
Native garden - Randolph	1



## 2019 PARTNERS

### Cities

- Apple Valley
- Burnsville
- Eagan
- Inver Grove Heights
- Lakeville
- Mendota Heights
- Rosemount
- South St. Paul

### Dakota County

### Minnesota Zoo

### Special Thank You

- Master Gardeners of Dakota County
- Master Water Stewards



## THIRTEEN YEARS OF CLEAN WATER ACCOMPLISHMENTS

Workshop Participants	
2007-2019	4,618
Projects Completed	
2007-2019	575

2019  
Landscaping for Clean Water  
Project Summary

2019 Landscaping for Clean Water Projects		Project ID	First	Last	City	Practice	Sq ft	Cost Est.

**Funding Partner - Eagan-Inver Grove Heights WMO**

Total Available Partner Funding \$9,000  
 Landowner Incentives \$3,000  
 Technical Assistance \$6,000

Grants Available	12
Complete Projects	10

**Round 1**

1	19-EGN-019	Dan	Maters	Eagan	Native Garden	174	\$806
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**Round 2**

2	19-EGN-119	Janine & Lawrence	Lefaise	Eagan	Raingarden	305	\$1,015
3	19-EGN-114	Linda	Olson	Eagan	Raingarden	280	\$588
4	19-EGN-084	Brittany	Nicolai	Eagan	Raingarden	200	\$591
5	19-EGN-113	Anne	Plessner	Eagan	Raingarden	175	\$542
6	19-EGN-104	Roxanne	Wilder	Eagan	Raingarden	169	\$1,125

**Round 3**

7	19-EGN-135	Chantelle	Miller (Fehlhandt)	Eagan	Raingarden	192	\$541
8	19-EGN-164	Stephanie & Simon	Kurt	Eagan	Raingarden	200	\$346
9	19-EGN-220	Matthew	Weaver	Eagan	Raingarden	154	\$314
10	19-EGN-169	Anna	Wachter	Eagan	Raingarden	256	\$1,135

Total Projects	Project Type	Number	% of Total
10	Raingarden	9	90%
	Native Garden	1	10%
Avg. sf of Proj.	Shoreline	0	0%
211			
Average Cost	City	Raingarden	Native Garden
\$700	Eagan	9	1
			Shoreline
			0





# Eagan - Inver Grove Heights

## Watershed Management Organization

### Our Mission is...

To oversee member city implementation programs and foster civic engagement within the watershed that promotes citizen participation and responsibility in protecting and improving our water resources.



## 2019 Annual Report

### What is the E-IGHWMO...?

The Eagan-Inver Grove Heights Watershed Management Organization (E-IGH WMO) is a Watershed Management Organization (WMO) formed in 2014. The WMO is governed by a five-person Board of Managers: three members appointed from Eagan and two from Inver Grove Heights by their respective City Councils. The Organization's purpose is set forth in Minnesota Statutes 103B.210, Metropolitan Surface Water Planning, which codified the Metropolitan Surface Water Management Act of 1982:

- (1) protect, preserve, and use natural surface and groundwater storage and retention systems;
- (2) minimize public capital expenditures needed to correct flooding and water quality problems;
- (3) identify and plan for means to effectively protect and improve surface and groundwater quality;
- (4) establish more uniform local policies and official controls for surface and groundwater management;
- (5) prevent erosion of soil into surface water systems;
- (6) promote groundwater recharge;
- (7) protect and enhance fish and wildlife habitat and water recreational facilities; and
- (8) secure the other benefits associated with the proper management of surface and groundwater.

### Inside this issue:

2019 Completed Activities	2
2020 Work Plan	2
2019 Revenues & Expenses	3
2020 Adopted Budget	3
Water Monitoring	4
Get Involved	5
Board of Managers	6
Contact Information	6

## 2019 Activities

- Assessed progress on the 2019-2021 Communication and Outreach Plan and dedicated money in the annual budget for communication and outreach activities.
- Presented to both member city councils on programs offered through the WMO and the benefits they provide to each community.
- Created water themed activity bags that are available for check out at libraries in the watershed, and promoted the activity bags in city newsletters and local newspapers.
- CLIMB Theatre presented the "Wetlands and Watersheds" program to elementary schools in the watershed.
- Master Water Stewards have worked on projects in the watershed that help promote the goals of the E-IGHWMO and completed projects that improve water quality.
- Supported the Landscaping for Clean Water program which resulted in the installation of nine raingardens and one native planting.
- Secured \$124,160 in grant funding through the metro Watershed Based Funding pilot program for two county projects and two city projects. Worked with both entities to establish Joint Powers Agreements on how projects are to be implemented and maintained.
- Partnered with a local business to allow residents to purchase rain barrels as well as an installation kit. After the rain barrels were distributed in the Spring, the E-IGHWMO sent out a survey to rain barrel owner to assess their attitudes on water quality. The survey was also an opportunity to educate rain barrels owners on maintenance and benefits of rain barrels.



*A newly installed raingarden within the Watershed is already capturing runoff and filtering pollutants. Soon the native plants will grow and provide a beautiful landscape amenity.*

## 2020 Work Plan

- Continue to partner for education with CLIMB Theatre, Landscaping for Clean Water (LCW), and Master Water Stewards (MWS) programs. Explore taking on a larger role in the MWS program.
- Continue to partner with member cities on Capital Improvement Projects that address water quality and provide neighborhood scale education related to the selected projects.
- Continue to educate managers of the E-IGHWMO as well as other city boards and staff.
- Implement projects funded by the metro Watershed Based Funding pilot program and participate in the second round of Watershed Based Implementation Funding.
- Implement multiple E-IGHWMO lead programs and activities as outlined in the 2019-2021 Communication and Outreach Plan.



*E-IGHWMO Board and Master Water Stewards will continue to provide outreach at events such as MarketFest and the Eagan Home and Leisure Show.*



## 2019 Revenue and Expenses

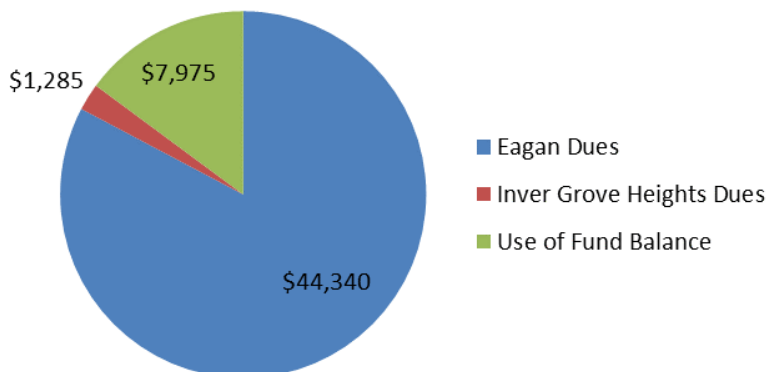
REVENUES	Budget	Year End
<b>Member City Assessments</b>		
Eagan	\$40,307.00	\$40,307.00
Inver Grove Heights	\$1,168.00	\$1,168.00
<b>Grants</b>	\$124,160.00	\$62,080.00
<b>Other</b>	\$0.00	\$1,105.50
<b>Use of Fund Balance</b>	\$7,975.00	\$0.00
<b>Total</b>	<b>\$173,610.00</b>	<b>\$42,580.50</b>
EXPENSES		
<b>Work Program</b>		
Annual Activity, Financial and Audit Report	\$2,000.00	\$0.00
Annual Newsletter or Communication	\$300.00	\$0.00
Develop and Maintain Website	\$600.00	\$580.00
Board Education	\$1,000.00	\$0.00
Implement Watershed Plan	\$22,050.00	\$9,469.13
<b>Organizational Administration</b>		
Staff Services (general)	\$19,000.00	\$9,445.00
Engineering and Consulting Services (general)	\$4,000.00	\$0.00
Legal Consulting Services (general)	\$500.00	\$467.00
<b>Grants Administration and Projects</b>	\$124,160.00	\$1,292.09
<b>Total</b>	<b>\$173,610.00</b>	<b>\$21,252.22</b>
<b>Balance</b>	<b>\$129,021.60<sup>1</sup></b>	<b>\$21,328.28</b>
<b>Total Fund Balance</b>		<b>\$150,349.88</b>

1=Carry-over from 2018

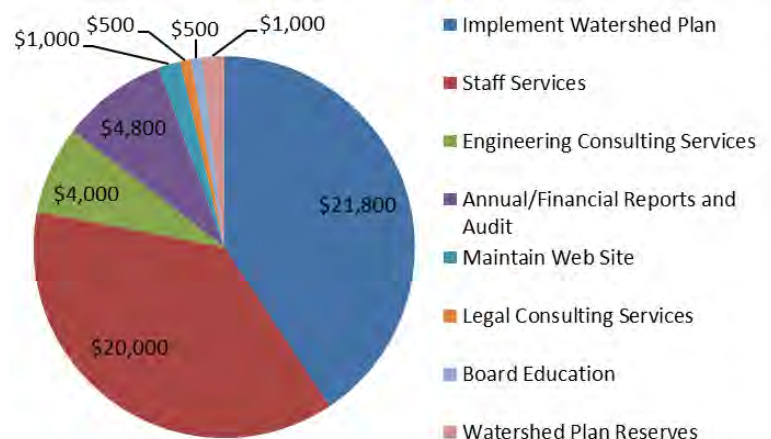


## 2020 Budget

### Revenues



### Expenses



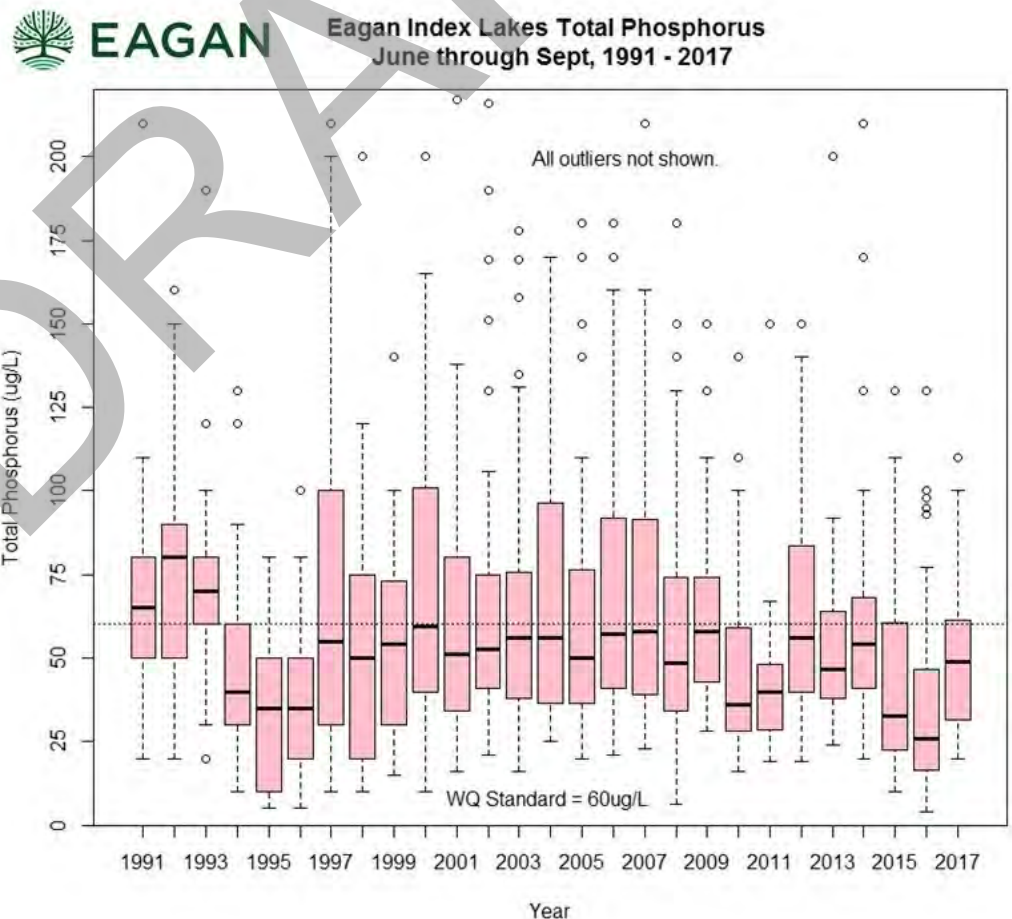


## Water Monitoring

The E-IGHWMO does not conduct any water monitoring on its own. The City of Eagan conducts extensive water monitoring of its lakes and shares water quality information with the Board of Managers and the public.

The graph below represents the historical phosphorus concentrations of Eagan's lakes, relative to the state water quality standard. As shown by the solid horizontal bars (i.e., averages) below the dotted line for each year, summer phosphorus levels in Eagan's lakes—as a whole—have been below the state standard for about 24 years. Data are from 15 Eagan lakes monitored between June and September for a 27-year span. About 600 data points generated this graph.

The Minnesota Pollution Control Agency (MPCA) has an interactive map on its website that allows you to look at data of a specific lake. Some data are collected by volunteers. Anyone interested in lake monitoring can do so through the MPCA Citizen Water Monitoring Program or the Metropolitan Council Citizen Assisted Monitoring Program (CAMP).



# Get Involved!

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## Landscaping for Clean Water

Through a partnership with Dakota County Soil and Water Conservation District (SWCD) workshops are offered to residents of the Eagan-Inver Grove Heights watershed as well as residents throughout the County. Residents can choose from 10 introductory presentations. After attending an introduction, residents may sign up for any one of the 10 design courses. At the design courses residents will work with professionals to develop plans for a native garden, raingarden or shoreline planting. Residents are then eligible to apply for a \$250 grant through the SWCD.

Workshops are offered annually, typically beginning in February and continuing through June. For a full list of workshops, and registration information, visit the Dakota County SWCD website at [www.dakotaswcd.org](http://www.dakotaswcd.org).

### LANDSCAPING FOR CLEAN WATER



Dakota County Soil and  
Water Conservation District

#### Design a Native Garden



#### Create a Raingarden



#### Stabilize Shorelines



## Master Water Stewards

The Master Water Stewards program certifies and supports community leaders to install pollution prevention projects that educate community members, reduce pollutants from urban runoff, and allow more water to soak into the ground before running into storm sewer systems.

Modeled after successful Master Gardener programs, volunteer community leaders will participate in a 50-hour program of courses and projects. Certified Master Water Stewards will volunteer 50 hours of community service in the initial year, and at least 25 hours in each subsequent year.

There are currently multiple residents of the E-IGHWMO that are pursuing certification. If you would like to get involved, more information is available at [www.masterwaterstewards.org](http://www.masterwaterstewards.org).

### Master Water Stewards



Community Leadership for Clean Water



## 2019 Board of Managers

<b>Monica Foss</b>	Eagan Representative	Manager
<b>Sharon Lencowski</b>	Inver Grove Heights Representative	Vice Chair
<b>Joe Reymann</b>	Eagan Representative	Chair
<b>Sarah Saito</b>	Inver Grove Heights Representative	Manager
<b>Jennifer Workman Jesness</b>	Eagan Representative	Secretary/Treasurer

### Contact Information

**Mailing Address:**

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Eagan, MN 55122

**Administrator:**

Ashley Gallagher  
Dakota County Soil and Water  
Conservation District  
4100 220th St W  
Farmington, MN 55024

**Phone:**

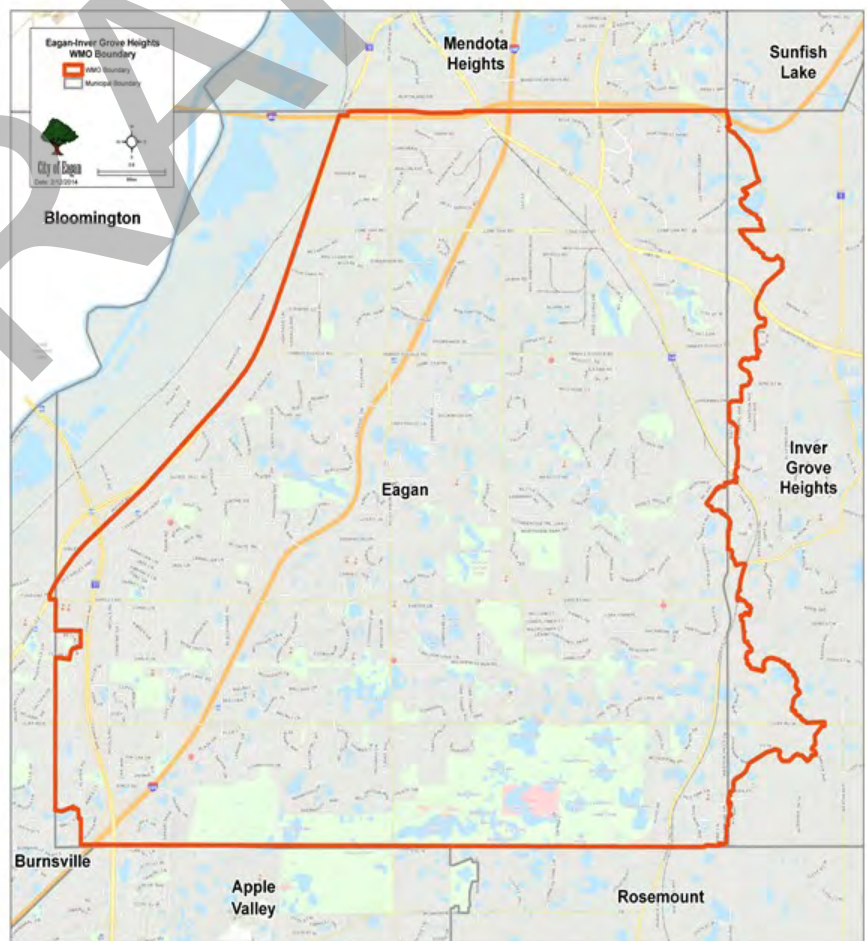
(651) 480-7781

**Email:**

ashley.gallagher@  
co.dakota.mn.us

**Website:**

[www.dakotacountyswcd.org/  
watersheds/eagan-igh-wmo/  
index.htm](http://www.dakotacountyswcd.org/watersheds/eagan-igh-wmo/index.htm)



**Eagan-Inver Grove Heights WMO  
2021 BUDGET**

	<b>Adopted 2020 Budget</b>	<b>Draft 2021 Budget</b>
<b>REVENUE</b>		
<b>1. Member City Assessments</b>	<b>\$45,625</b>	<b>\$47,000</b> <sup>1</sup>
Eagan	\$44,340	\$45,676
Inver Grove Heights	\$1,285	\$1,324
<b>2. Interest Income</b>	<b>\$0</b>	<b>\$0</b>
<b>3. Use of Fund Balance</b>	<b>\$7,975</b>	<b>\$8,300</b>
<b>TOTAL INCOME</b>	<b>\$53,600</b>	<b>\$55,300</b>
<b>EXPENSE</b>		
<b>1. Work Program</b>	<b>\$28,100</b>	<b>\$28,800</b>
A. File Annual Activity Report, Finance Report and Audit	\$4,500	\$2,000
B. Publish/Distribute Annual Newsletter or Communication	\$300	\$300
C. Maintain Web Site	\$1,000	\$1,000
D. Board Education	\$500	\$500
E. Implement Watershed Plan		
1. Support Existing Programs (LCW, CLIMB, MWS)	\$18,800	\$19,000
2. WMO Education and Outreach Programs	\$3,000	\$3,000
3. Master Water Stewards Coordination	-	\$3,000
<b>2. Administrative</b>	<b>\$24,500</b>	<b>\$25,500</b>
A. Staff Services (General)	\$20,000	\$21,000 <sup>2</sup>
B. Engineering Consulting Services (General)	\$4,000	\$4,000
C. Legal Consulting Services (General)	\$500	\$500
<b>3. Watershed Plan Reserve</b>	<b>\$1,000</b>	<b>\$1,000</b> <sup>3</sup>
<b>4. Liability Insurance</b>	<b>\$0</b>	<b>\$0</b> <sup>4</sup>
<b>TOTAL EXPENSE</b>	<b>\$53,600</b>	<b>\$55,300</b>
<b>INCOME - EXPENSE</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> = 3% Increase

<sup>2</sup> = Potential increase in hourly rate

<sup>3</sup> = Plan needed by 2024

<sup>4</sup> = Covered within Eagan's Policy