

Eagan – Inver Grove Heights Watershed Management Organization 2015 Annual Activity Report

This annual activity report by the Eagan – Inver Grove Heights Watershed Management Organization (E-IGHWMO) is for activities performed during calendar year 2015 and was prepared pursuant to MN Rules Chapter 8410, part 8410.0150, Subpart 3.

E-IGHWMO Board of Managers and Administrator

The Dakota County Soil and Water Conservation District (SWCD) serves as the Administrator for the E-IGHWMO. A complete list, along with addresses and phone numbers of Board of Managers, advisors and consultants to the E-IGHWMO are attached.

2015 Board of Managers

Julie Vigness-Pint (Chair)	Eagan
Sharon Lencowski (Vice Chair)	Inver Grove Heights
George Fell (Secretary/Treasurer)	Inver Grove Heights
Monica Foss	Eagan
Joe Reymann	Eagan

2015 Completed Activities

The E-IGHWMO was officially established in January of 2014 through a joint powers agreement executed by the member cities of Eagan and Inver Grove Heights. Much of the activity completed in 2015 consisted of creating structure and process, educating the Board of Managers, and working towards the development of a State approved watershed plan.

Completed activities in 2015 include:

- Watershed Plan development continued including meetings with the Planning Advisory Committee (PAC), submittal for 60-day review period, and hosting of a public hearing on the draft plan. The agreement with Wenck allowed for \$19,848 to be spent on these activities. To date, \$18,545 has been spent on the Watershed Plan.
- Education for the newly formed board on what a Watershed Management Organizations is and their role as a board member.
- Executed agreement with Dakota County Soil and Water Conservation District for administration services.

2016 Work Plan

The E-IGHWMO Board plans to conduct the following activities in 2016:

- Receive final approval on the Watershed Plan from Board of Water and Soil Resources (BWSR).
- Maintain compliance with State requirements for Watershed Management Organizations.
- Draft, finalize and begin implementation of a 3 year Communication and Outreach Plan.

Permits and Variances

The E-IGHWMO does not have a permit program.

Water Monitoring

No water monitoring is being conducted by the E-IGHWMO. The City of Eagan conducts extensive water monitoring of its lakes and shares various water monitoring or water quality information with the Board of Managers.

Implementation Program

The E-IGHWMO has not yet received approval on its inaugural watershed plan and therefore has no programs to implement. However, development of a Communication and Outreach Plan is in progress.

Consultant Services Selection

As required, every two years solicitations are made to retain legal, financial auditing and engineering consulting services.

Attorney:	Campbell Knutson, PA
Auditor:	Stuart Bonniwell
Consultant:	Wenck Associates, Inc.
Engineer:	Not solicited or warranted until a watershed plan is approved

Treasury Report

The 2015 budget compared to actual 2015 expenses is included in the attachments. The statute which the WMO operates under was changed in 2015. Minnesota Statute 6.756 Subd. 2 now states that:

“A special district with total annual revenue that is equal to or less than the threshold amount for cities under section 412.591, subdivision 3, paragraph (b), must provide for an audit of the district’s financial affairs by the state auditor or a public accountant in accordance with minimum audit procedures prescribed by the state auditor at least once every five years.”

The threshold for 2015 as determined by the State Auditor’s Office was an annual revenue of \$207,000. The E-IGHWMO does not exceed this threshold and therefore does not need to complete a financial audit for 2015.

Wetland Banking

The E-IGHWMO does not have a wetland banking program.

Attachments

- 2015 Budget and Expenses
- 2015 Board of Managers and Advisors List
- 2015 Newsletter
- 2016 Adopted Budget

EAGAN-INVER GROVE HEIGHTS WATERSHED MANAGEMENT ORGANIZATION

2015 Board of Managers, Advisors and Consultants

Board of Managers

Julie Vigness-Pint
580 Chapel Lane
Eagan, Minnesota 55121
Term: March 2017
(651) 994-7978

Joe Reymann
526 Chapel Lane
Eagan, Minnesota 55121
Term: March 2017
(651) 454-4702

Monica Foss
1294 Carriage Hills Drive
Eagan, Minnesota 55123
Term: March 2017
(651) 688-0171

George Fell
1765 Upper 55th Street East
Inver Grove Heights, Minnesota 55077
Term: February 2017
(651) 457-7809

Sharon Lencowski
4000 East 66th Street
Inver Grove Heights, Minnesota
Term: February 2019
(651) 451-6807

Advisors

Brian Watson
Administrator, E-IGHWMO
Dakota Soil and Water Conservation District
4100 220th Street West, Suite 102
Farmington, Minnesota 55024
(651) 480-7777

Eric Macbeth
Water Resources Manager
City of Eagan
3501 Coachman Point
Eagan, Minnesota 55122
(651) 675-5330

Scott Thureen
Public Works Director
City of Inver Grove Heights
8150 Barbara Avenue,
Inver Grove Heights, Minnesota 55077
(651) 450-2571

Consultants

Joel J. Jamnik
Attorney at Law
Campbell Knutson, P.A.
Eagandale Office Center
1380 Corporate Center Curve, Suite 317
Eagan, Minnesota 55121

Stuart J. Bonniwell
Certified Public Accountant
7101 York Avenue South – Suite 346
Minneapolis, Minnesota 55435

Diane Spector, PE
Wenck Associates, Inc.
1800 Pioneer Creek Center
P.O. Box 249
Maple Plain, Minnesota 55359



Eagan-Inver Grove Heights Watershed Management Organization 2015 Newsletter

The Eagan-Inver Grove Heights Watershed Management Organization aims to improve water quality of the lakes, streams, and wetlands within its boundaries including most of the city of Eagan, and a portion of Inver Grove Heights.

Watershed Plan Development Underway

The Eagan-Inver Grove Heights Watershed Management Organization (E-IGHWMO) has begun the process of developing its watershed management plan to guide the organization for the next 10 years. A State approved watershed plan is a requirement of the Minnesota Metropolitan Surface Water Management Act.

Working on the initial plan offers the organization and its member cities the opportunity to develop strategies for surface water management within the E-IGHWMO. A Watershed Plan Advisory Committee (PAC) comprising of state and local agencies, regional stakeholders and watershed residents has been established to develop recommendations.

The draft Plan is expected to be released mid to late summer. The E-IGHWMO has established a web page at www.dakotacountywcd.org/watersheds,eagan-igh-wmo for residents to follow the watershed planning process as it evolves.

Interested in learning more about the watershed planning process or commenting on the draft Plan? If so, contact Brian Watson, E-IGHWMO Administrator at 651-480-7778.

ABOUT THE WATERSHED

The E-IGHWMO is located in northwestern Dakota County and consists of 30.6 square miles or 19,597 acres (see map on back). It includes most of Eagan and a small portion of Inver Grove Heights. The E-IGHWMO was established in January of 2014 through a joint powers agreement between the cities of Eagan and Inver Grove Heights. This joint powers agreement supersedes a previous agreement that created the now dissolved Gun Club Lake Watershed Management Organization. The Minnesota Metropolitan Surface Water Management Act requires that all land within in the seven county metropolitan area have a separate governing body other than individual cities or townships to manage surface waters.

E-IGHWMO 2015 BUDGET: The E-IGHWMO is funded through contributions from its member cities based on area within the watershed and valuation of property within that area. The adopted 2015 budget of the E-IGHWMO is \$38,400.

MEETINGS AND MANAGERS: The Board consists of five managers appointed by their representative cities. Meetings are held the third Tuesday of the month at the Eagan Municipal Building located at 3830 Pilot Knob Road in Eagan. Meetings are subject to change or cancellations. The public is invited to attend E-IGHWMO Board meetings.

2015 E-IGHWMO BOARD OF MANAGERS:

Julie Vigness-Pint (Chair), City of Eagan

Sharon Lencowski (Vice-Chair), City of Inver Grove Heights

George Fell (Secretary/Treasurer), City of Inver Grove Heights

Monica Foss, City of Eagan

Joe Reymann, City of Eagan

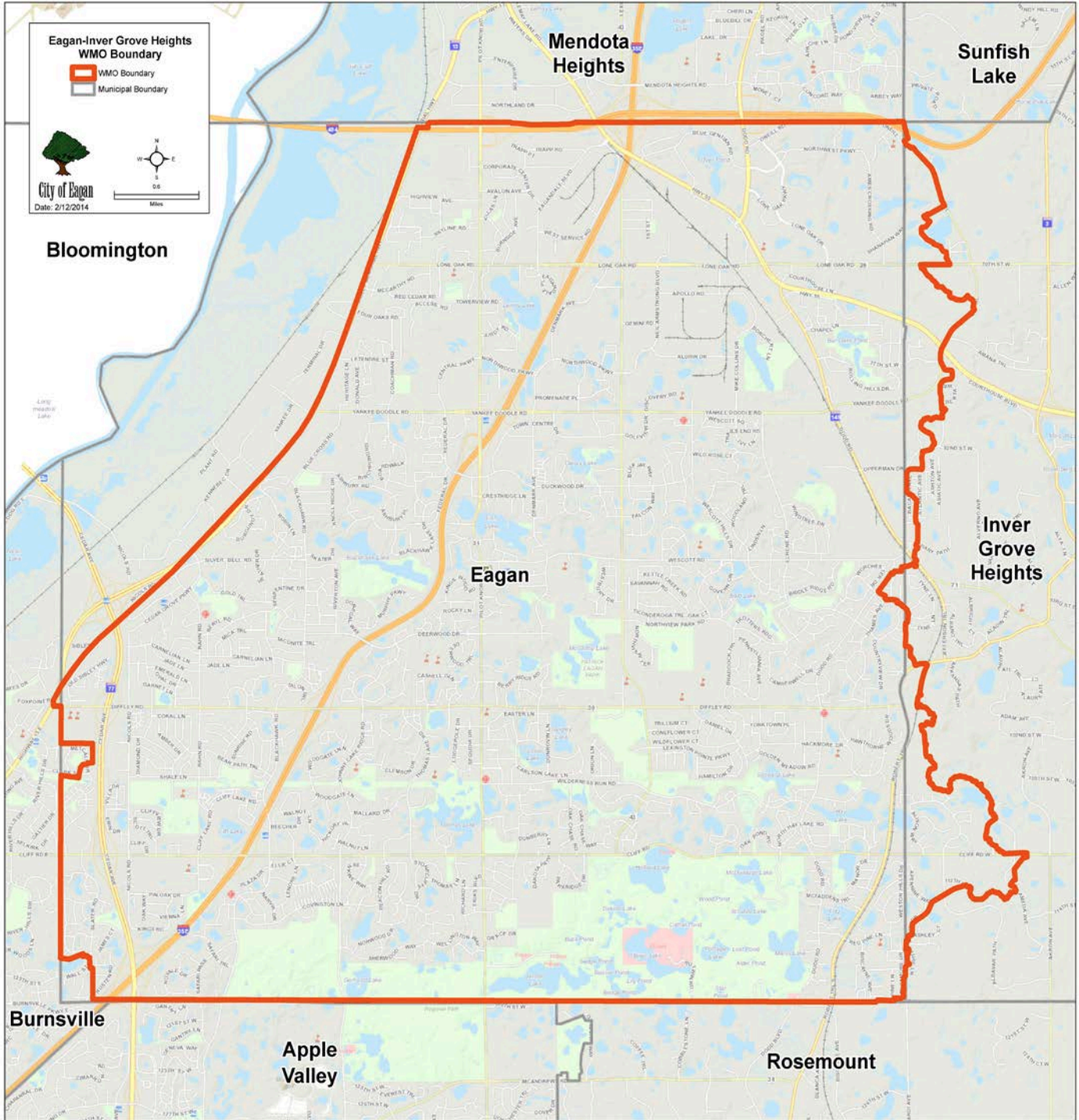
ADMINISTRATOR:

Brian Watson, Dakota County SWCD
(651) 480-7777; brian.watson@co.dakota.mn.us

Pease contact the E-IGHWMO Administrator if you would like to serve on the Board of Managers or on a citizen advisory committee.

Boundary Map

Eagan –Inver Grove Heights Watershed Management Organization



Eagan-Inver Grove Heights WMO
Approved 2016 BUDGET

REVENUE	Adopted 2015 Budget	Adopted 2016 Budget
1. Member City Assessments	\$38,400	\$38,400
Eagan	\$36,480	\$37,317
Inver Grove Heights	\$1,920	\$1,083
2. Interest Income	\$0	\$25
3. Use of Fund Balance	\$0	\$7,975
TOTAL INCOME	\$38,400	\$46,400
EXPENSE		
1. Work Program	\$16,900	\$21,900
A. File Annual Activity Report, Finance Report and Audit	\$5,000	\$5,000
B. Publish/Distribute Annual Newsletter or Communication	\$300	\$300
C. Develop/Maintain Web Site	\$1,600	\$1,600
D. Prepare Watershed Plan	\$10,000	\$0
E. Implement Watershed Plan	\$0	\$15,000
2. Administrative	\$19,500	\$24,500
A. Staff Services (General)	\$19,500	\$19,000
B. Engineering Consulting Services (General)	\$0	\$5,000
C. Legal Consulting Services (General)	\$0	\$500
3. Liability Insurance	\$2,000	\$0
TOTAL EXPENSE	\$38,400	\$46,400
INCOME - EXPENSE	\$0	\$0